



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1.Name of the Institution

C B PATEL ARTS COLLEGE NADIAD

- Name of the Head of the institution **DR. MAHENDRAKUMAR A. DAVE**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9898478472**
- Mobile No: **9429250026**
- Registered e-mail **cbartsnadiad@yahoo.co.in**
- Alternate e-mail
- Address **COLLEGE ROAD**
- City/Town **NADIAD**
- State/UT **GUJARAT**
- Pin Code **387001**

##### 2.Institutional status

- Affiliated / Constitution Colleges **AFFILIATED**
- Type of Institution **Co-education**
- Location **Semi-Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **SARDAR PATEL UNIVERSITY**
- Name of the IQAC Coordinator **RAJANIKAT JAIN**
- Phone No. **9725824746**
- Alternate phone No. **9898478472**
- Mobile
- IQAC e-mail address **cbartsnadiad@yahoo.co.in**
- Alternate e-mail address **cbartsnadiad@yahoo.co.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))** <http://cbpatelartscollege.edu.in/>

**4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://cbpatelartscollege.edu.in/>

#### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>Nil</b>	<b>2007</b>	<b>31/03/2007</b>	<b>30/03/2012</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.50</b>	<b>2014</b>	<b>10/12/2014</b>	<b>09/12/2019</b>

**6. Date of Establishment of IQAC** **15/06/2005**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>C. B. PATEL ARTS COLLEGE</b>	<b>MERGED SCHEME XII PLAN</b>	<b>UGC</b>	<b>2021-22</b>	<b>700000</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC **No File Uploaded**

### 9.No. of IQAC meetings held during the year

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Nil**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

### 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

### 11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) In August data and document collection was arranged for all the seven criteria, all coordinators cooperated very effectively and collected data from the last 5 years. 2) College Registration at the NAAC was pending for the last 5 years and was successfully registered on 14 September 2022, which is mandatory for the NAAC Re-Accreditation (Cycle III). 3) On 27th September 2022 IQAC preparation and IIQA Documents submission meeting was held. All the departments submitted their achievements and progress reports for the last 5 years. This was done by a small presentation by the respective Head of the Department(HOD). 4) Students Satisfaction Survey ( SSS) is a mandatory requirement for NAAC Re-accreditation so C.B. Patel Arts College Student Union is reactivated. 5) As per the mandatory requirement of the NAAC the registration of the Alumni Association of C.B. Patel Arts College is initiated by The Nadiad Education Society.

### 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
JULY 22 IQAC MEETING PO & CO AVARENESS & PLANNING OF THE SAME DONE	ALL DEPARTMENTS SUBMITTED THE PO & CO ACHIVED REPORT AT THE END OF THE SEMESTER
SEPT. 22 IQAC MEETING FOR AQAR & MAAC REACCREDITATION PREPARETION MEETING	ALL DEPARTMENTS SUBMITTED THEIR PROGRESS REPORTS AND ACHIVEMENT OF FIVE YEAR TO IQAC
IQAC PROVIDED COLLEGE ACEDEMIC PLAN OF TEACHING ,LEARNING AND EVALUATION.	AS PER PLAN WOEK COMPLETED BY ALL DEPARTMENT.
COLLEGE BUILDING REPAIRING AND MANTAINANCE.	MANAGEMENT AGREED AND WORKING PROGRES .
ALUMNI ASSOCIATION REGISTRATION.	REGISTRATION OF THE ALUMNI COMPLETED.

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
THE NADIAD EDUCATION SOCIETY	15/06/2022

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>C B PATEL ARTS COLLEGE NADIAD</b>
• Name of the Head of the institution	<b>DR. MAHENDRAKUMAR A. DAVE</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>9898478472</b>
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://cbpatelartscollege.edu.in/">http://cbpatelartscollege.edu.in /</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	Nil	2007	31/03/2007	30/03/2012
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<b>6.Date of Establishment of IQAC</b>			15/06/2005		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
C . B . PATEL ARTS COLLEGE	MERGED SCHEME XII PLAN	UGC	2021-22	700000	
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• Upload latest notification of formation of IQAC			No File Uploaded		
<b>9.No. of IQAC meetings held during the year</b>					
• Were the minutes of IQAC meeting(s)			Nil		

and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1) In August data and document collection was arranged for all the seven criteria, all coordinators cooperated very effectively and collected data from the last 5 years. 2) College Registration at the NAAC was pending for the last 5 years and was successfully registered on 14 September 2022, which is mandatory for the NAAC Re-Accreditation (Cycle III). 3) On 27th September 2022 IQAC preparation and IIQA Documents submission meeting was held. All the departments submitted their achievements and progress reports for the last 5 years. This was done by a small presentation by the respective Head of the Department(HOD). 4) Students Satisfaction Survey ( SSS) is a mandatory requirement for NAAC Re- accreditation so C.B. Patel Arts College Student Union is reactivated. 5) As per the mandatory requirement of the NAAC the registration of the Alumni Association of C.B. Patel Arts College is initiated by The Nadiad Education Society.</p>	
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ALUMNI ASSOCIATION REGISTRATION.	REGISTRATION OF THE ALUMNI COMPLETED.
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
THE NADIAD EDUCATION SOCIETY	15/06/2022
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
YES	20/01/2023
<b>15.Multidisciplinary / interdisciplinary</b>	
ACADEMIC INTERACTION AND RESERCH POSSIBILITES ARE INHEARTLY MULTIDISCIPLINARY AND MAJOR HUMANITES BRANCHES LIKE SOCIOLOGY, POLITICAL SCIENCE AND PSYCHOLOGY AREAS ARE THE ACADEMIC DOMAINS WHICH PROVIDES INTER AND INTRA DISCIPLINARY AVANUES ON THE CAMPUS OF THE COLLEGE.	
<b>16.Academic bank of credits (ABC):</b>	
Being affiliated college of S.P.university (ABC) will be taken care by the university.	



**17.Skill development:**

TO DEVELOP THE OVERALL PERSONALITY OF THE STUDENTS AND TO MAKE THEM READY FOR THE WORLD OF THE WORK THE COLLEGE REGULARLY ORGANIZES THE FOLLOWING ACTIVITIES. 1) THE FINISHING COURSES THERE ARE THREE COURSES A. LIFE SKILL DEVELOPMENT B. EMPLOYABILITY DEVELOPMENT SKILLS C. ENGLISH COMMUNICATION SKILL DEVELOPMENT EVERY YEAR APPROXIMATELY 300 STUDENTS ARE BENEFITED BY THESE COURSES 40 HOURS PER COURSE. 2) COMPUTER SKILLS AND LANGUAGE SKILLS DEVELOPMENT COURSES ARE CONDUCTED WITH THE SUPPORT OF K.C.G (KNOWLEDGE CONSORTIUM OF GUJARAT). 'SCOPE' COURSE IS CONDUCTED FOR THE BASIC ENGLISH LANGUAGE SKILLS DEVELOPMENT AVERAGE 300 STUDENTS ARE BENEFITED AND COURSE DURATION IS 50 HOURS.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

INDIAN LANGUAGE LIKE SANSKRIT, HINDI, GUJARATI ARE OFFERED AS GRADUATING PROGRAMS WHICH INCLUDES ENGLISH LANGUAGE ALSO. TO MAKE IT UNDERSTANDABLE ENGLISH AND SANSKRIT LANGUAGES ARE COMPULSORY SUBJECTS FOR THE STUDENTS. THIS MIX OF FOUR LANGUAGES MAKES THE MULTIDISCIPLINARY / INTERDISCIPLINARY STUDIES POSSIBLE FOR THE STUDENTS AS WELL AS FOR THE RESEARCHERS ALSO. THE CLASS ROOM TRANSACTION ESPECIALLY IN THE CLASSES OF ENGLISH, HINDI AND SANSKRIT ARE BILINGUAL WHERE THE LOCAL GUJARATI LANGUAGE IS USED BY THE TEACHERS SO THAT AFFECTIVE CLASSROOM INTERACTIONS, LEARNING LEARNING CAN BE MADE POSSIBLE AND EFFECTIVE.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

There are 7 programs running at the undergraduate levels all are humanity programs for which the syllabus and curriculum is designed by the University and assigned to the institution to be carried out this is supported by the expected Course Outcome and expected Program Outcome. The documents are uploaded and linked at the beginning of the academic year a staff meeting is organized for the surveying planning and analysing the university results of all the semesters for the incoming students of all the semesters. The PO and CO are revisited and teaching learning approach and methodology are updated and realigned so that maximum targets are achieved for the passed out students. Attainment of the Program Outcome and Course Outcome are acquired from their feedback forms this feedback is analysed and the findings are shared with the teachers and the college authorities corrective measures are also culled from the feedback analysis exercises.

**20.Distance education/online education:**

NA

**Extended Profile****1.Programme**

1.1

07

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	No File Uploaded

**2.Student**

2.1

1349

Number of students during the year

File Description	Documents
Data Template	No File Uploaded

2.2

745

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3

375

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

**3.Academic**

3.1

22

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded
3.2	8
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1	21
Total number of Classrooms and Seminar halls	
4.2	3,319,838
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	81
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The curriculum is designed &amp; directed by the affiliating university S.P. University V.V. Nagar. For the deliver as per the credits assigned to each subject/Unit, Our teaching load is planned in the time table of the college. The university Academic Calendar is the guiding force to plan the College Academic Calendar and all the teaching learning as well as the extra-curricular &amp; co-curricular activities are planned &amp; executed effectively. All students &amp; Teachers are notified in advance about the University &amp; College Calendars in the forms of hard copy &amp; electronic soft copy through the what's app groups. All teachers maintain their Academic Diary by documenting their activities &amp; Syllabus Completion &amp; every week the Principal verifies it&amp; endorse the curriculum planning of the individual teacher &amp; of the institute too.</p>	

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar of the College is prepared keeping the University Academic Calendar as the directive; Every department prepares its departmental Calendar as directed by the institutional Calendar. These Calendars include the teaching-learning planning as well as internal examinations, internal evaluation & Assignment submissions. The University/semester end examinations schedule mandates the compilation of all the curricular, co-curricular & extra-curricular activities by the various departments as well as by the college. Internal examinations are followed by internal evolution in the form of student's class presence & performance. Each student has to prepare submit stipulated assignments for each unit/ subject as decided by the department. This is exam oriented exercise which is remarkable helping all the students to be ready for the internal exam as well as for the University exam. In case of failed students. For the Internal exams, special Improvement Test is planned by the college. The poor performing students are given extra guidance & support by the concerned teachers. So, that these students can appear & succeed in the Improvement Tests.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/**

**A. All of the above**

<b>Diploma Courses Assessment /evaluation process of the affiliating University</b>	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
1	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
6	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
300	

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****1349**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Institute's Undergraduate B.A program is divided into two groups, languages group and social science group. Each group Consists And Four departments. To integrate the relevant cross cutting issues & developments each department conducts Expert lectures, workshops, Rallies of Awareness, Social contacts, Competitions & Gender Awareness programs. Visits to Orphanages ,Prisons, Rewound Homes, Old Age Houses & Destitute Support programs are carefully & mandatorily arranged So, that the students are exposed to the social issues & they learn & experience the Basic Human Values like Humanitarisum & Help etc. language group is organizing program like Personality Development, Finishing Courses in English Spelling & Self Development as well as sessions of facing Interview to develop professional ethics the3 social sciences are organizing a regular program in Co-Operation (4 Weeks) in Collaboration with local self government Social welfare to co operative Department. This college is Co- Education College. So far Gender Awareness & Equality Expert lectures are arranged the syllabus of the Social Sciences caution Gender issues, so the students are exposed to these issues intensively.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

**1.3.3 - Number of students undertaking project work/field work/ internships**

3

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1400

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

###### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

745

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File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Due to the following reasons it is not possible to organize such programs: Institute is in semi-Rural area & more than 95% students are from the nearby villages & their orientation is towards their commuting activity, so arranging any extra program is a constrain. University's Academic Calendar does not allow such scheduling. Rather Mixing the Advance learners with the slow learners help to make the teaching learning more effective from the 1ST Semester. The reason being the heterogeneous Socio-economical & academic background homo agenizing these students help to achieve the desired academic output. Every student has personal access to the teachers, so they approach & the teachers help & guide the students as per his/her potential & possibility of learning.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1349	22

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All 7 subjects at the UG level comprise two groups: 4 languages & 4 Social Sciences subjects. To make its experiential

learningAcademic activities like subject/syllabus based paper presentations & Seminars are organized. Quizzes, debates & elocutions are regularly conducted. Departments like Sociology & psychology has student's project works & field visits, so they can experience the real socio-psychological world outside the classroom. Language group students are exposed to linguistic & language improving activities like debates, seminars & essay writing competitions. To increase students participation in learning they given topic based problems & supported by the teachers to explore the libraries, public places like railway station, Bus station, orphan Houses, Hospitals, Old Age Houses & even the local Colloctorate & Municipal offices. ....of the students are from the nearby villages, so, majority of NSS & NCC events are organized at the urban places. So , that they can experience both the rural as well as the urban world. After every such experience a survey or a project report or an experience of the group document is prepared by the students themselves.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://cbpatelartscollege.edu.in/">http://cbpatelartscollege.edu.in/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Internet facilities are made available to all students and staff members including the administrative staff on the campus by Wi-Fi facility. Our college campus is WiFi enabled so everybody can avail this facility. At present 7 classrooms are 'White Board' enabled and teaching and learning is taking place very effectively in these classes. So our future plan is to go for the development of 'e-material' in our area of humanity studies and subjects. We have 'Annual Maintenance Contract' (AMC) with the vendor, upgradation and maintenance is carried out as and when it is needed. The provision for the same is part of our annual budgets, which is attached with this SSR ICT resources are used in our 7 white board enabled classrooms. In the Audio-Visual hall as well as through the laptops provided to all departments.Syllabus related books, novels, dramas etc are screened to the students especially by the language and literature departments of our college. Majority of the novels and dramas of Hindi, Gujarati and English Departments are available in the digital form, so they are screened and digital medium is used to strengthen the teaching

imparted to them.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

**NILL**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

**22**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

**9 Ph.D & 1 D.Litt**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

395

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of Internal Assessment is transparent & robust, because it is based on three parameters. Students, classroom attendance. Students Assignment writing & Submission Internal examination Performance. This Internal assessment is part of University's assessment which carry 30 marks. They are divided in three parts 5 +5 +20, as 5 marks are for students attendance, 5 for his/her assignment - submission & 20 marks are for the Internal examination. This system is transparent & robust as well as it incorporates the continuous assessment of the students. Students are notified well in advance about their internal assessment before this result is submitted to the affiliating university. A time gap is provided for the student's doubts clearance, Rechecking & Re-evaluation of their results. They have to apply in a formal academic format within stipulated time duration. After this the Exam Committee looks into the matter & the camera examiner goes through the Re-checking or Re-evaluation Progress & the concerned

students are notified about the outcome of this assessment. The frequency of the Internal Assessment is at the end of the semester as it is mandated by the university. Every teacher evaluates the Assignment submitted by the students & according by the marks for assignment & classroom presence are awarded. This continuous evaluation makes the students alert & it is improving the overall result of the students. The Internal exam result is shown to individual student and students are expected to confirm their result by signing on the collage mark sheets.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examinations are pre-planned and continuous evaluation process, based on the three mandatory parameters: Students classroom presence, Each subject unit wise Assignment Submission, Semester end Internal Examinations. Regarding the students absence in the classes they are notified by the concerned teachers telephonically first, then in writing & in serious cases their parents are called personally for talking the corrective steps. For the Assignment Submissions, non-submitters are informed warned Corrective support is provided by the teachers, then the evaluation of the Assignment is marked by the concerned teacher. Semester End Internal examination result is displayed to the students and for any grievance the student has to follow the Request formally in a stipulated format regarding his/her Rechecking or Re-Assessment. After this the Exam Section provides the Answer Sheets to the concerned teacher after which the grievance is resolved and the concerned student is informed & notified. All this is pre-planned and date & schedule for the grievance Resolution, that is Rechecking or Reassessment is completed transparently. The students/parents are showed the performance of the concerned students in the form of their presence sheet, Assignment Submission & Internal Examination Marksheets.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

There are 7 programs running at the undergraduate levels all are humanity programs for which the syllabus and curriculum is designed by the University and assigned to the institution to be carried out this is supported by the expected course outcome and expected program outcome the documents are uploaded and linked at the beginning of the academic year a staff meeting is organised for the surveying planning and analysing the university results of all the semesters for the incoming students of all the semesters the PO and co are revisited and teaching learning approach and methodology are updated and realigned so that maximum targets are achieved for the passed out students attainment of the program outcome and course outcome are acquired from their feedback forms this feedback is analysed and the finding is shared with the teachers and the college authorities corrective measures are also called from the feedback analysis exercises .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

There are two levels of program outcome and course outcome awareness first at the institute level where at the orientation stage at the beginning of the courses students and staff members are made aware of this theme at the department levels each teacher when sharing the syllabus of curriculum with students she or he informs them in detail the objectives and aim of the course and program and especially of the syllabus to achieve the specific program outcome and course outcome of the syllabus and curriculum

which is handed over to the students in printed copy or hard copy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

340

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://cbpatelartscollege.edu.in/code-of-conduct-2>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NILL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

**NILL**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

**NILL**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards



**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

NIL

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

For the holistic development of the students various activities are planned or executed throughout the academic year by college NCC, NSS various groups of particular departments. The neighborhood is continuously contacted and complemented in its needs and support is provided by activities like: Blood donation, camp hospital visits, orphanage visit, old age home visits, Remand home and jail Visits. These extension activities develop the social sensitivities and sensibilities of the student and enable them to be good learners of their subjects as well as the actual social conditions of the life they themselves live in. Experts lectures are arranged and students are exposed to the local municipal, civil and collector offices so that they can have sense of civics and civility of the society. Awareness Programs

of literacy, girls education, cancer awareness, etc are permanent features of extension activities. Every year the NSS unit (boys and girls) plans village camp of 8 to 10 days and the proper planning and survey is made for the benefits of the concerned village and the values and qualities to be learned by the students so that the goal at social service is achieved and the holistic development of the students is enhanced. Various departmental extension activities are also enabling the students to be developed in a holistic personality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

27

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

280

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The available building infrastructure and physical facilities are adequate as there are 20 classrooms to conduct the lectures among them 7 class rooms are ICT enabled with projectors, whiteboard and internet connectivity all are used by the teachers to enhance the teaching and learning. For common academic events like expert lectures, and audio video events there is an audio visual hall with ICT equipment like a projector screen and internet facility. There is a computer lab and a language lab with 40 computers for the language skills development of the students. There is a separate and large enough Central Library with more than 60000 books and reference books. The library has a separate reference section, reading section and journals and magazine sections. Students and teachers have separate sitting facilities in the library. There is a separate psychology laboratory with latest tools of technology. There are latest digital software and hardware as well as their classical and traditional equipment's of the psychology are available. The college premises has separate admin office, separate staff room, separate girls room and a spacious garden with ample sitting facilities for the students. There is separate students and staff parking space is available which is accommodating all two and four wheelers every day.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There are adequate facilities available for sports games and cultural activities. For cultural activities there is a common audio visual hall which can accommodate 250 students. Apart from this there is a bigger hall and the first floor of the library to conduct and perform cultural events this hall can accommodate 400 students. The college has a separate playground with a BCCI recognised full flagged cricket stadium, this stadium is conducting National level under 24, under 19 and under 14 cricket tournaments. Including regular Ranji trophy matches. Adjacent to the stadium there is a basketball court, a tennis court and there is ground for athletic events and outdoor games. The area of the ground is around 5 acres excluding the cricket stadium. The gymnasium is available for the trained and deserving sports persons of the cricket stadium building. Our college students regularly utilise these facilities. The cultural teams of this college have been representing at the Inter college levels, University levels and other University levels. Suitable and desired logistic and physical facilities are available for almost all the sports and cultural activities at the college premises.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

7

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

1

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

32,650,247

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

NAME OF THE ILMS SOFTWARE : MY LIBRARY

NATURE OF AUTOMATION : PARTIAL

VERSION : FREE VERSION

YEAR OF AUTOMATION : 2012

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
21,430	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded
<b>4.3 - IT Infrastructure</b>	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	

There are sufficient computers for academic and administrative purposes the IT facility and IT infrastructure is professionally sustained and maintained by a private form as a part of m o v for the purposes of AMC training and academics. The campus is Wi-Fi enabled and the library and computer centre at it enabled. There are 7 ICT enabled classrooms with projectors and white electronic boards. All these classes and their IT infrastructure including the institutional IT infrastructure is under AMC with the private professional form. Student teachers and administrative staff use the campus Wi-Fi facilities for academic purposes. Regular software and hardware updating is carried out and optimum IT facilities are provided on the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

81

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and



**academic support facilities) excluding salary component during the year (INR in lakhs)****13,074,685**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the maintenance and utilisation of all the physical academic and support facilities there is established system which is centralised because the Nadiad Education Society which manages our college and runs after 6 institutes in the same campus all institute share common sport ground with separate equipments of each institute. Our psychology department has a laboratory which has separate student manual as well as laboratory users guide which properly displayed, there is a catalogue of all the equipments available in the laboratory. The Central library has users manual displayed properly for the convenience of the students and teachers. There are three separate sections; reading sections for the students, separate reading sections for the teachers and there is a reference section as well. There is a separate journal, magazines and newspaper section. There are 20 classrooms, among them seven are ICT enabled with a projector white board and Wi-Fi facilities. There is a seminar hall and a computer laboratory. All these facilities are centrally maintained for the repairs and up keep ment. For computers and ICT infrastructure that are annual maintenance contracts (AMCs) proper directive and guidance are issued separately by the college authorities as well as by the management of our college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

<b>STUDENT SUPPORT AND PROGRESSION</b>	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
745	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
5	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

357

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

300

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

105

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year****NIL**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****55**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

For inculcating federalism and certain basics soft skills among the students are merit based selection of the students and shirts of prestigious place for the students in the students union. The students are selected on the basis of their performances in academics, sports, NCC and NSS as well as their skills in the cultural activities. This I too levels of the students union ?rst level is the class representative and second level is they are members of the students union. All this members are engaged in almost all the circular as well as co circular activities of the college. There are ?ve permanent students union committees;

they are: administrative committee cultural committee co-circular committee grievance committee sports committee Apart from these committees sometimes extra committees of the students are formed so that the special activities performed effectively i.e. hosting youth festivals or hosting seminars or conferences etc. For motivating these students unions members and other students college in sensitivities then facilitates them and provides appreciation certificates. The environment and representation of the students is the fulcrum around which the momentum of the college teaching learning and students overall development takes place.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

32

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of this college was established in the year 2006 the process of registration was initiated in 2023 the aluminium members are spread all over and regular annual meetings are organised. The alumni members are contributing in kind not

ineach. They visit colleges and provide their suggestions for the development of colleges. They conduct sessions with students for motivational and professional counselling. Many of them are in academics and teaching sectors so they conduct the expert lectures and department level of events. At every alumina association meeting their feedback is taken and even it is served for the improvement of the college. After the registration of this association a formal fund rising system will be established.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

What is the role of top management, principal and faculty in design and implementation of its quality policy and plans? To implement the plans and policies of quality education, it is a pyramidal design where the management of Nadiad education in concurrence with government and University plans the annual and future planning. The principal works as captain of the college staff including the teachers, administrative members and students to execute the decided plan to achieve the goals and results. The college is one of the 10 educational institutes of the Nadiad education society management. The management structure at present has 5 main trustees, 1 president, 3 wise presidents, 2 honorary secretaries, 2 assistant secretaries, 1 treasurer, 1 Ex. Officio secretary and the designer auditor. This body of the members includes other governing body members and the following various sectory bodies are made.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership of C.B.Patel Arts college at present is in the dynamic and result oriented experienced hands of the Principal and looking at his academic involvement and achievements, his versatility is more than enough to carry out the academic and administrative functions. He has at his credit: 1. The University board of study membership. 2. The universities rural area principals association, Member 3. Local investigation committee membership. The work culture in our college is goal oriented, the academic as well as the administrative planning is students centred, all the decisions are taken democratically for every major decision the committees and recommendations are discussed and then decisions are taken. Not only the faculties, but also even the students are consulted and taken into confidence to take certain decisions. On an average the students Union meeting takes place three or four times in a year. The organisation and structure and its functioning is decentralized and delegated one. At the college level the leader is the principal, who is the link between the student-teachers and management on one hand and on the other hand he is the collaborator between the management-university and the state higher education department which works through the following committees: 1. Students Presentative committee 2. Exam committee 3. Sports committee 4. Co-curricular committee 5. Library committee 6. Discipline committee 7. Time table committee 8. Internal exams committee 9. UGC and NAACcommittee 10. Medical committee 11. Scholarship Free-ship committee 12. PG committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment



## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

(A) To improve quality of teaching and learning the college support for: 1. Regularly sending the Teachers for orientations and refreshers course. 2. Students regularity is maintained and periodical internal evaluation is done. 3. Departments take personal care of each student for academic and extra circular development of the student. (B) The strategy to improve our research and development, we have planned and implementing: 1. Regular hosting of two annual National seminars/conference. 2. Every department of the college is delegated turn-by-turn to be the coordinator of the seminar/ conference, so each department is benefited. 3. All staff members encouraged to present research papers. (details are included in the SSR) 4. For UGC minor and major project support is provided. (details are included in the SSR) 5. At every inauguration ceremony books of the previous years seminars/conference selected papers is published with ISBM. (C) For community engagement our college strategies are: 1. NSS is a major outlet of our college which goes regularly to the community especially to orphanage old homes, villages and every year adapt a village to help it on literacy rate and health and hygiene issues. 2. NSS units of our college regularly carry out: blood donation camps tree plantation cleanliness drives health awareness police awareness traffic awareness.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing body functions through the following communities: 1. The governing committee, 2. The finance and planning committee, 3. The extension and building committee, 4. The legal committee, 5. The primary and high school education committee, 6. Hostels committee, 7. The higher education committee, 8. The maintenance committee. The recruitment process is open, objective and transparent, it can be understood broadly: stage wise in the following order: 1. Vaccines against: the increased workload, retirement or death of a faculty. 2. Request for the post is made

to the state higher education department. 3. State higher education after verification of the facts issues NOC and informs the university. 4. The advertisement is made in the national and local daily newspapers and applications are invited. 5. University campus is the venue for the interview and the interview committee consists of the following 9 members: one state government representative one vice chancellors representative two subject experts from universities subject experts panel list One Management representative the principal of the college the head of the concerned department two academic experts.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

TO FOLLOWING WELFARE SCHEMES ARE AVAILABLE :

1. CONSUMER CO-OPERATIVE STORE

2. COLLEGE STAFF CREDIT SOCIETY DURING THE LAST FIVE YEAR 100%

**STAFF MEMBERS AVAILABLE THE BENEFITS .**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

NILL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

NILL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**NILL**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The Principal regularly updates the management through written communication. He sends periodical reports every three months to the management. At the College Annual Day, where Majority of the stakeholders are present he presents the Annual College Report.

The college magazine "Sankalp" is an authentic record book of our college, which is given and sent to the management and Major stakeholders including the students and teachers. To motivate the staff members, regularly the feedback is taken from the various stakeholders. To add to the motivation, 'Self Appraisal' is done every year, which is giving the details of the faculties performance in the areas like, classroom teaching, research and publications and other extension activities. The college in media and newspapers regularly appraises the outstanding achievers as well as on the college notice boards. Some special felicitation functions are arranged like, this year, the Principal received the 'Vidya Sarswat Award. The college staff arranged a special felicitation function to appraise his achievement. Such felicitation functions are good encouragements for the concerned faculty and it serves the purpose of motivating the other faculty members. Apart from this such appraisals are definitely done during the 'Annual Day Function', in which they are awarded Gold and Silver Medals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts regular internal and external Financial audit. The internal audit is a continuous and formalised system every month at the beginning of the new month the internal auditor from the management of his carries out the monthly audit and after every quarter of the Financial year there is internal quarterly audit carried out. The external auditor carries out bi-annual audit which is Finalized at the end of the Financial year as a annual Financial audit by the charter accounter CA who is the designated external auditor from the management office of our institute. After this audits there is regular audit carried out by the office of the accountant general AG office of the state government. The audit objections raised by the AG office are settled with the help of the committee comprising the following members: The principal of the college internal auditor from the management office external auditor that is charter accountant admin

office head accountant of the college. The audit objections regarding the Financial matter are generally human errors or discretionary type. So they are easily settled this a generally from the UGC grant utilisation or state government grant in AIDS. Utilisation such audit objections are settled amicably by the above mentioned committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**NILL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**NILL**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1) JULY 22 IQAC MEETING PO & CO AVARENESS & PLANNING OF THE SAME DONE. SO ALL DEPARTMENTS SUBMITTED THE PO & CO ACHIVED REPORT AT THE END OF THE SEMESTER

2) SEPT. 22 IQAC MEETING FOR AQAR & NAAC REACCREDITATION PREPARETION MEETING WAS HELD. ALL DEPARTMENTS SUBMITTED THEIR PROGRESS REPORTS AND ACHIVEMENT OF THE LAST FIVE YEAR TO IQAC.

3) IQAC PROVIDED COLLEGE ACEDEMIC PLAN OF TEACHING ,LEARNING AND EVALUATION. FACILITATED ALL THE DEPARTMENTS AS PER PLAN, THE WORK COMPLETED BY ALL DEPARTMENT.

4) COLLEGE BUILDING REPAIRING AND MANTAINANCE PLANEDM. MANAGEMENT THE NADIAD EDUCATION SOCIETY AGREED AND WORK IS IN PROGRES.

5) ALUMNI ASSOCIATION REGISTRATION.REGISTRATION OF THE ALUMNI ASSOCIATION COMPLETED, WITH THE CHAERITY COMMISSIONER OF GUJARAT

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC compiles and collates the program outcome and course outcome of all which enables the college to have a clear picture about the economic activities during the semester. This practice provide data about the teachers classroom performance, students learning outcome and the objectives of the university regarding the program outcome and course outcome. This practice provides the data about the total co-circular activities performed by the respective teacher department and in all by the college as a whole. Even the IQAC gets the idea of facilitating and improving the strategies for the qualitative academic outcome. IQAC is constantly providing support to plan and prepare the academic plans as well as very kindly support each department to achieve effectively the program outcome and course outcome.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For the promotion of gender equity the institution is very conscious from the very beginning. The main reason is embedded in its mission statement: "Education for overall development of the individual and the institution". This institute being co-education humanities, Arts college the gender ratio and average is 50% of male and female students. So that are measures and facilities established in the college. There is a separate ladies room for the girls student, in the library and garden separate sitting areas are marked for the boys and girls so that the safety and security is secured effectively all the classrooms libraries and open areas are under constant surveillance by the cctv cameras,



monitor buy and from the principles office. As part of the curriculum activities same social science subjects like sociology psychology and political science departments, the syllabus contents units to be studied by the students an 'gender equality' and 'women equality'. As co-curricular activities there is a functional CWDC unit in the college which conducts regular awareness lectures, programs rallies and group discussion etc. The local police authority has developed a complaint boxes for the girls student and the college premises which is evaluated every month in the presence of college CWDC coordinator and accordingly the action is initiated. The police authorities, the legal authorities and the social and NGO are involved for the promotion of the gender equity an the campus.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://cbpatelartscollege.edu.in/">http://cbpatelartscollege.edu.in/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**NILL**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit**

C. Any 2 of the above

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Nadiad town is a multi religious and multicultural historical town which is known as "Sakshar Bhoomi". The spirit of inclusive

environment is the soil of the institute which engraved in its mission and vision which gose like: "education of empowerment education for accountability an education for enlightenment". The mission being... "Education for healthy wealthy and cultural society". Our college admit students without any class cast or category discrimination. The institutional academic activities are tolerant towards all socio economical and communal diversity. All schemes of government for every category like SC, ST, OBC and EBC etc are facilitated and provided to the students. There is no any discrepancy in teaching learning and core Co-circular activities. Every student is treatedequally and supported effectively. All students share all the infrastructure facilities and their is a " Greviance redressal cell" to cater any such discrepancy.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college regularly conducts expert sessions and workshops or students and staff members to sensitize them of the professional ethics and human values. Everyday morning of the college begins with prayers to the God which is to be attended by all the persons present in the campus. To sensitize students and employees towards our constitutional obligations regarding values rights, duties and responsibilities as Indian citizens regularly the following activities are carried out:

- 1)Regular classroom presence of the students is marked by the teachers which makes the student discipline and responsible.
- 2) Expert lectures from legal experts and women's equality social justice electoral responsibilities of students etc are conducted.
- 3) Awareness programs andrall ease for voter awareness election literacy and election process are conducted voter ID card awareness created.
- 4)Student awareness programs and public awareness programs regarding consumer rights, rights of information RTI, cooperative

services etc are conducted.

5) Health awareness programs yoga day, Thalassemia awareness, Cancer awareness and regular Blood donation camp are conducted.

6) Patriotic values are included in the students by regularly conducting NCC, NSS and national days celebration.

7) Regular clean drives like "Swachata Abhiyan". Green campus, Environmental awareness programs, Tree plantation etc are included social values and national duties among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

Our institute organisers and celebrate various national and international commemorative days and events regularly most of such days are events are organised in collaboration with the concerned local authorities or local representatives of the national or international offices. Some of the days or events celebrated are as follows:

- 1) International yoga day celebrated on '26th June' as part of "Azadi ka Amrut Mahotsav"
- 2) Teachers day celebrated on 5th September in which all teaching and non teaching jobs are performed by the students.
- 3) Fag day was celebrated on 16th September by collecting funds from students which was donated to local Blind Men's school.
- 4) 30th January is celebrated as Martyrs Day with local NCC units.
- 5) 4th February is celebrated as 'World Cancer Day' NSS unit and college students organised 'cancer awareness rally' in the town.
- 6) Both the Independence Day and the Republic day are celebrated on the campus which is attended by the 10 constituent institutes of our sponsoring management society. Both these days are used for social services and patriotic spirit inculcation.
- 7) Commemorative days like Gandhiji's Jayanti, Dr Ambedkar Jayanti etc are celebrated by conducting various competitions in the areas of singing, debating and painting etc so the memories of such National heroes are imprinted in the minds of the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

**(TWO) BEST PRACTICES**

1) Title of the practice: Program Outcome and Course Outcome based Teacher's academic plan (semester wise)

2) Objectives of the practice: The underlying principles is to follow the program outcome expected by the affiliating University as well as make each teacher focused and accountable as a professional.

3) The context: The affiliating university provided Program Outcome of the BA programme as the following (life goals)

i) Realisation of human values

ii) Sense of social service

iii) Responsible and dutiful citizen

iv) Critical temper

v) Creative ability.

4) The practice: Every teacher at the end of the semester prepares his academic plan for the forthcoming semester which is approved by the HOD head of the department and IQAC.

5) Evidence of success: Students classroom presence increased, the level of sincerity improved, number of failures in examination substantially reduced.

6) Problems encountered and resources required: As such no extra resources or infrastructure required for the practice.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being Humanities college, we strive to integrate human values into our curriculum. Regarding the values inculcation in the students, for years, the day of the college begins with the prayer to the God. The secular nature of our national culture is kept in mind and the college expects the students to respect all the faiths and religions. To add value to it the local 'Santram Mandir' which is sans any idol or God, but headed by 'Santram Maharaj' more as a social and cultural organization than any religious temple, our association with it helps all of us to develop the basic human values and cherish the cultural traditions. The Santram Temple is collaborating actively with our college, to encourage and motivate our Students and Teacher Achievers. Every year, whatever the number, the college receives all the Gold Medals and Silver Medals from the Temple. So, thus the expenses are borne by the temple and through it the value impartation is done by the exercise. Being Humanities branch, we offer courses in four major literatures like English, Hindi, Gujarati and Sanskrit. The Textbooks prescribed for these courses include value education in themselves. On the other hand, courses in Psychology and Sociology are showing the effect of value systems on the society. So it would be right to say that, the value education is integrated into the existing courses we offer in our college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- 1) COMPLETE AND SUBMIT TO NAAC, (3) AQAR'S OF THE PERIOUS YEARS.
- 2) TO REGISTER THE COLLEGE FOR NAAC RE ACCREDITATION CYCLE 3 AND SUBMIT IIQA.
- 3) TO PREPARE & BE RERADY FOR THE RE ACCREDITATION CYCLE 3 INFRASTRUCTURE WISE & IN DOCUMENT PREPARATION.
- 4) ENHANCE THE PO &CO STRATEGY OF UNIVERSITY AT THE COLLEGES LEVEL.
- 5) TO ADOPT & ADAPT NEP - 2020 AT THE INITIAL LEVEL OF THE PROGRAM AS DIRECTED BY THE AFFILIATING UNIVERSITY.