

Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions
(Revised in October 2013)

2017-18

AQAR REPORT



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2017-18

I. Details of the Institution

1.1 Name of the Institution

C.B.Patel Arts College, Nadiad

1.2 Address Line 1

COLLEGE ROAD, P.B. NO. 39, DIST.
KHEDA

Address Line 2

Nadiad, Kheda

City/Town

Nadiad/Kheda

State

Gujarat

Pin Code

387001

Institution e-mail address

cbartsnadiad@yahoo.co.in

Contact Nos.

0268-2528274

Name of the Head of the Institution:

Principal

Tel. No. with STD Code:

Dr. Kalpana V Trivedi

0268-2528274

Mobile:

9408462405

Name of the IQAC Co-ordinator:

Prof. Nisha. C. Vyas

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid C 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.P.G courses in Hindi,Gujarati ,
Economics,English,Psychology

2.UGC recognised vocational Functional Hindi as elective
paper

3.One value add on course

1.11 Name of the Affiliating University (for the Colleges)

Gujarat University.Ahmedabad
S.P.University V.V Nagar

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

UGC

Autonomy by State/Central Govt. / University NIL

University with Potential for Excellence NIL UGC-CPE NIL

DST Star Scheme NIL UGC-CE NIL

9824416328

Mobile:

IQAC e-mail address:

cbartsnadiad@yahoo.co.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

GJCOGN13077

OR

1.4 NAAC Executive Committee No. & Date:

EC(SC)/04/RAR/24

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.cbpatelarts.org

Web-link of the AQAR:

http://www.cbpatelarts.org/images/IQAC-2014-15.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		2007	2012
2	2 nd Cycle	B	2.50	2014	2019
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15/6/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ 21/7/15 _____ (DD/MM/YYYY)
ii. AQAR _____ 25/7/16 _____ (DD/MM/YYYY)
iii. AQAR _____ 22/4/17 _____ (DD/MM/YYYY)
iv. AQAR _____ - _____ (DD/MM/YYYY)

1.9 Institutional Status

University

State

Central

Deemed

Private

UGC-Special Assistance Programme

NIL

DST-FIST

NIL

UGC-Innovative PG programmes

NIL

Any other (Specify)

NIL

UGC-COP Programmes

NIL

2. IQAC Composition and Activities

2.1 No. of Teachers

04

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

05

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
Community representatives

01

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

01

2.9 Total No. of members

16

2.10 No. of IQAC meetings held

01

2.11 No. of meetings with various stakeholders:

No.

01

Faculty

02

Non-Teaching Staff Students

-

Alumni

-

Others

-

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

NIL

International

National

State

Institution Level

(ii) Themes

NIL

2.14 Significant Activities and contributions made by IQAC

1. Guruvandana program
2. Celebration of World Yoga Day.
3. Celebration of Yuva Din on the birth anniversary of Swami Vivekanand.
4. One value add on course.
5. UGC recognised Functional Hindi as Elective paper.
6. 'Know your college' program for Sem I students.
7. Celebration of Teacher's Day.
8. Revamping of different institutional committees and their functions.
9. Celebration of Annual Day , meritorious students in all fields are felicitated.
10. Sports Day is celebrated-students and staff participated.
11. Guest lectures are organized by all the departments.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1 Under Saptadhara various activities organised	1. Saptadhara organised various activities
3. Affiliated to Babasaheb Ambedkar University .It is a national skill development centre.	3. PGDCA, DCA, BSW, BCA, BBA, CCC courses
4. Guest lectures	4. Guest lectures were organised.

* Attach the Academic Calendar of the year as Annexure,

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Nil

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	5			
UG	7			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	1 [fun.hindi]			1
Total	14			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of Programme
Trimester	-
Annual	2

1.3

Feedback

stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N.A

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N.A

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	04	10	-	-

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	02			-	-	-	-		-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-		13
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	5	1
Presented papers	-	3	-
Resource Persons	-	-	

S

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Seven classrooms for seven departments offering the core subjects are enabled with digital technology. It includes the whiteboards, projector and laptop which is multimedia compliant, so that the teachers can teach through self-prepared material in pen drive or can directly connect to the internet.
2. All departments invite guest speakers in their subjects who use different teaching aids and engage with students differently.
3. Student participation is further encouraged by class seminar, quiz competition, field visits, debates, group discussions, elocution and by arranging syllabus based film show for the students of literature.

2.7 Total No. of actual teaching days
During this academic year 252

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

1. We at university exam follow Bar-coding system.
2. Our institution is affiliated to Guj. Uni. and S.P.Uni. and we have Credit Based Semester system.
3. The internal marks are displayed on the notice boards and students can apply for re-checking.

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development work BoS-All
Workshop 1

2.10 Average percentage of attendance of students 80%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	898	-	112	301	285	
M.A	179	17	42	79	-	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

From the first day itself the college starts its work. Different institutional committees are formed for the smooth working of the college. Admission committee is formed to counsel the students in choosing their subjects. Regular classes are held as per the time table set by IQAC team and timetable committee norms.

The students are informed via notice boards. Urgent information is announced .Know your College function is held for welcoming the students of sem-1 and they are acquainted with the head of the institution, head of different departments, faculties , non teaching staff ,CWDC,NSS,NCC,sports, cultural activities run by this college.

In regular staff meetings the results are discussed and measures are taken to improve the performance of the students. Faculty is encouraged to teach with modern teaching aids.The college offers for various core/elective subjects, foundation and soft Skill subjects. A student's progress is monitored by internal examination, assignments and participation in various competitions.

2.13 Initiatives undertaken towards faculty development ✓

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	7	-	02
Technical Staff		-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Research Committee is formed to encourage and assist the teachers to take up projects and research work.
2 Ph.D or M.Phil holder is felicitated on the Annual Day by the Principal.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil

Sponsoring agencies	Nil	Nil	Nil	Nil	Nil
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3.11 No. of conferences

organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

-

3.13 No. of collaborations

International

Nil

National

Nil

Any other

Nil

3.14 No. of linkages created during this year

Nil

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency

-

From Management of University/College

-

Total

-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	-	-

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

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3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

-

State level

-

National level

-

International level

-

3.22 No. of students participated in NCC events:

University level

-

State level

45

National level

-

International level

-

3.23 No. of Awards won in NSS:

University level	<input type="text" value="1"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="1"/>
National level	<input type="text" value="2"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="1"/>	College forum	<input type="text" value="4"/>
NCC	<input type="text" value="04"/>	NSS	<input type="text" value="12"/>
		Any other	<input type="text" value=""/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility(2015-2016):

CWDC:

- 1.A lecture on 'Anti-ragging ' was organised .
- 2 Recipe competition was organised,
- 3 Self-defence training was held . Legal awareness program on 2nd and 4th Saturday every month was held for the female students.

NSS

1. NSS organised lecture on Precaution taken while using LPG Gas,Stress Management,and Aids Awareness.
- 2 NSS and college students cleaned the college campus.
- 3 Planted saplings in the college campus
- 4 Participated in competition held on Swami Vivekanand.
- 5 Attended a lecture on Women Empowerment and Career Guidance.
- 6 Patriotic songs competition was held by this wing jointly with Geet Sangeet Dhara.
- 7 On World Blind Day, NSS volunteers collected contribution and sent it to Blind People Association.
- 8 Celebrated Yuva Din on the birth anniversary of Swami Vivekanand.

NCC, SPORTS

1. RTO organised rally on 'Road Safety' to spread awareness about traffic among the college students. Many NCC cadets and other students participated in this rally.
2. Blood Donation camp was organised and 10 NCC cadets donated blood.
3. 'Run for Unity' was organised by Heart hospital and a lot of students participated in this rally.

Career Counselling and Udisha Placement cell

Lectures on Career guidance were organised.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	66.00acre			
Class rooms	17			
Laboratories	02			
Seminar Halls				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		-	-	
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

The administrative work is done with the help of computers.

The library is being updated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	61032	13633.75	32	5951	61064	1369326
Reference Books						
e-Books						
Journals	12	4700			12	4700
e-Journals						
Digital Database						
CD & Video	140	12000	-	-	140	12000
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	51	01	✓	-	36	06	09	
Added	-							
Total	51							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

- All administrative work is computerized.
- Seminar Hall is furnished with interactive board, Mike, sound system etc.
- Each department is provided with a laptop to prepare lectures/ powerpoint presentations for the students.
- Seven classrooms are enabled with digital technology so that the teachers can teach through self-prepared material in pen-drive or can directly connect to the internet.

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text" value="-"/>
ii) Campus Infrastructure and facilities	<input type="text" value="-"/>
iii) Equipments	<input type="text" value="-"/>
iv) Others	<input type="text" value="-"/>
Total :	<input type="text" value="-"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Interaction with the students.
2. Information related to curriculum, scholarship, placement, management, cultural, social activities and programs are displayed on notice boards and sometimes centrally announced.
3. Repeated messages are sent to the students informing about any changes made in the course examination and schedules. Also schedule of activities, calendar of events and programmes have been provided.

5.2 Efforts made by the institution for tracking the progression

1. Suggestion Box
2. Programs and events are arranged where the students share their achievements.

5.3 (a) Total Number of students

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	676			451	

No	%
451	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
624	41	98	152	02	911	641	62	19	182	-	904

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. The Career and Placement Cell of the institute invites experts to deliver lectures in providing guidance to the students for their competitive examination. They are prepared by different techniques like mock interviews, group discussions, personal grooming etc. The college has a centre for competitive exams.
2. Our faculty member also engages themselves in providing guidance to the students.
3. Our faculty members are also invited in reputed institutions to guide students.

No. of students beneficiaries

50

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. Lecture on Bank ,Railway ,GPSC Exam

Sr.No	Programme	Topic	Date	Beneficiaries	Organized By
1	Lecture	Career guidance	3/8/17	100	Sub regional Emplo. office Nadiad
2.	Lecture	Career guidance	13/9/17	100	C.B.Patel Arts College Nadiad

No. of students benefitted

5.7 Details of campus placement

Number of Organizations Visited	<i>On campus</i>		<i>Off Campus</i>	
	Number of Students Participated	Number of Students Placed	Number of Students Placed	
TVS Com.& ICICI Bank	100	Nil	Nil	

5.8 Details of gender sensitization programmes

Sr. No.	Activity	Place	Organized	Date	Beneficiaries
1.	Heena and Hair Style competition	C.B.Patel Arts College Nadiad	CWDC	6/7/17	30
2.	Legal guidance	C.B.Patel Arts College Nadiad	CWDC	Biweekl y every month	100

3.	Lecture on Women Career	UTS Mahila College Nadiad	Sub Regio Emplo. Office Nadiad	3/8/17	100
4.	Lecture on Anti Ragging	C.B.Patel Arts College Nadiad	C B Patel Arts College Nadiad	23/12/17	100
5.	Recipe Competition	C.B.Patel Arts College Nadiad	CWDC	10/1/18	40

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	326	deposited
Financial support from other sources		in bank
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level

National level

International level

5.12 No. of social initiatives undertaken by the students

Nil

5.13 Major grievances of students (if any) redressed:

Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Education for Empowerment, Education for Accountability,
Education for Enlightenment

Mission: Education for Healthy, Wealthy and Cultured Society.

Education for Discipline, Dedication and Empowerment.

Education for Effective Personality Development.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following

6.3.1 Curriculum Development

1. Teaching plans & Teacher's Diary
2. Subject allocation as per specialisation of teachers
3. The college sends its progress report to the management.
4. Foundation and soft skill courses are conducted and evaluated by the faculties.

6.6.3.2 Teaching and Learning

1. Innovative method of teaching is very much encouraged.
2. Internal Tests are conducted regularly.
3. Assignments are distributed to all the students and checked by the faculties.
4. Students are encouraged to participate in different competitions like quiz, debate, elocution, seminar etc.

6.3.3 Examination and Evaluation

1. At the end of every semester the college conducts the internal examination.
2. Assignments are given to the students and checked by the faculties.
3. Information is provided to the students about exam format ,approximate time of the exam evaluation pattern (External marks and internal marks)in the very initial lectures of the semester along with syllabus .
4. Re test is held for the students who could not appear for genuine reasons ,new paper is set by the teachers in each subject.

6.3.4 Research and Development

1. The college has formed a research committee for motivation of Research.
2. Faculties and students are sent to participate in seminar, conference .Duty leaves are sanctioned.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Library is being updated.
2. The college has Language lab, Psychology lab.
3. College is under CCTV surveillance .
4. Seven classes are equipped with smart classes.

6.3.6 Human Resource Management

1. Committees are formed for various activities of the institute and staff members providing an opportunity to work in these committees.
2. Subjects allocated based on the preferences given by the faculty members and according to their specialisation.

6.3.7 Faculty and Staff recruitment

1. Staff is recruited through Government policy, Government of Gujrat.
2. Adhoc staff is recruited by the management.

6.3.8 Industry Interaction / Collaboration

1. Professionals and experts are invited to interact with our students.

6.3.9 Admission of Students

- The admission committee is formed to plan and implement the strategies for admission. When students come for admission they are counselled by the ad. com in choosing their subjects. They are advised to take part in NCC NSS or sports they are given subjects according to their interest.

6.4 Welfare schemes for

- Various types of scholarships are provided to the students.
- Physically challenged students are given ground floor in exam time.
- free parking for teaching and Non-teaching staff.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done? No

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	✓		
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

For the third year our institute is affiliated to Gujarat University so it has to follow the evaluation process designed by the Gujarat University. It has adopted the choice based system since which has known a major change in the internal evaluation. The internal evaluation become continuous evaluation which includes unit wise assignments besides examinations. Each paper now has a compulsory MCQ to improve the student's performance in the section. Now our institute is affiliated to S.P.Uni. which has also a cbsc. Assignments are given to the students and checked by the faculties.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

1. Participate in Annual Day.
2. Financial contribution from them.

6.12 Activities and support from the Parent – Teacher Association

1. Parents are invited in Know Your college function and Annual Day Celebration.

6.13 Development programmes for support staff

1. Talented staff contribute in functions /events
2. They are encouraged to pursue studies .

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Held a lecture on Global Warming.
2. The institution has a lush green campus with garden.
3. Quite often NSS and NCC arrange cleanliness drive where the academic staff ,administrative staff and students clean the campus and plant saplings.
4. In Semester 1 Environment subject is compulsory for the students .

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. Self-defence training is given to the female students.
2. Psychology department visited Children orphange and distributed kites.
3. NSS celebrated Yuva Din on the birth anniversary of Swami Vivekanand.
4. Under Saptadhara various activities were organised.
5. Lecture on Stress Management ,Aids Awareness and Suicide Prevention.
6. Road safety rally
7. Workshop on Child Protection

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the term:

- 1 Planting of saplings
- 2 Guest lecture
- 3 Cleanliness drive in campus .
- 4 Various activities under the banner of Saptadhara

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

1.Saptadhara:

Vision:The 21st century is indeed an era of knowledge. The world has almost become a 'Global Village'.The global image of Gujarat follows our practices in science,technology ,research,education,trade and commerce,proper administration and our traditions.

Mission:

Swarnim Gujarat Mission for Excellence coincides with Gujarat celebrating its 50th years since the establishment of the state. Under the auspices of Mission for Excellence the Colleges and universities across Gujarat will have to focus various areas of education ,art and knowledge for the manifold progress of the youth. These areas of focus are known as Band/Cluster of Activities /Dharas.

a.Knowledge Band (Gyan Dhara)

b.Creative Expression Band

C.Fine Arts Band

D.Theatre Band

E.Music and Dance Band

F.Yoga and Sports Band

G.Community/Social Service Band

Under this mission seven bands are formed in this college at the beginning of the term for the manifold progress of the students.

Seven bands are as follows:

(a)Knowledge Band:

Dr.Prakashbhai Vichhiya(Con)

Dr.Ramilaben Patel

Young students need to be part of this process of inquisition to make their life worthy of higher goals.On 30th July 17 this college and Swami Vivekanand Kendra Kanyakumari held competitive test on Swami Vivekanand in which 54 students participated .On 18th Aug. Gujarat quiz written test is organised and 54 students participated.

Teacher's Day was celebrated on the birth anniversary of Dr.Radhakrishnan and it was conducted by the students on 5th Sept. On 26th Dec.an essay competition was held on "Helpless Man Against Nature." On 12th Jan.NSS and Knowledge Band jointly celebrated Yuvadin.

(b)Creative Expression Band:

Dr:Suraj Vasava (Con)

Dr.Arпита Chavda

Under this band elocution,debate creative writing and translation activities can be held.Elocution or debate is not merely a matter of fluency or oratory. It actually means the pursuit of truth and is practiced to express truth .On 9th Janu elocution competition was held in which 25 students participated in it.On the same time essay competition was also organized in which 44 students participated in it.

(c)Theatre Band :

Prof.Sonal Chandarvakar(Con.)

Dr.A.J Chavda

The teacher in charge of this cluster will select only such scripts as reflect noble ideas and inspire students to higher goals.Youth Festival South Zone -2 organized by Gujarat University was held at Vaso on 11th ,12th ,13th Sep.and the students of this college participated in events like Light Vocal Song ,Painting,Rangoli,Elocution Clay modelling .On the 9th Feb Leptop baba a skit was performed by female students and the skit was directed by prof.Ajit Merchant.

4.fine arts Band

Dr. Surbhi A patel

Dr. H . A Lunat

On 6th july under this mission heena competition was organised. A drawing competition was held for the students on cleanliness and environment.on the same day helthy recipe competition was organised..

5.Music Band

It is essential to include funda mental value and praetices of music, Arts and poetry through which one can attain the knowledge of soul.

Dr.K.V Trivedi (con)

Prof.N.C Vyas

Under this band on 24th janu patriotic song competition was organised and many students sang songs on this theme expressing love for their country.

On 17thfeb gujarati depa. celebrated mother tongue day in which twenty students expressed their pride for mothertongue Gujarati in the form of song,gazal,poeetry,hymn or folk-song.

6.Yoga Band

Prof . P.S.Rathwa (Con)

Prof. .D. Chavda

Dr. S.B .Vasava

On 21st JUNr a lot of students and staff participated in world yog day.

Khel Mahakumbh-2017 college students look part in Athletics and On 17th Dec 17 Run for nation was organized by Shri Lakshmi Narayan Dev Shikshan Seva Kendra in which 27 students look part

7. Community Service Band

According to this band rural development is the right parameter of our progress

On 19th july this band and NSS jointly planted saplings in the college campus.

This band and NSS jointly held orientation program for NSS.

On 14th sept C. seva and NSS held cleanliness drive.

This band held lecture on global warming.

(2).NSS

After independence the university grants commission headed by S Radhakrishna

Recommended the introduction of volunatary national service in academic institution.s this idea was again considered by the central advisory Board of education (CABE)At its meeting in January 1950

after examining the idea and the experience of other countries in this field the board recommended that students and teachers should devote time to voluntary manual work in 1958 Nehru in a letter to the chief ministers considered the idea of social service as a prerequisite for the giant Rath wheel of the world famous Konark Sun Temple (The Black Pagoda) situated in Odisha, India. The programme aims to include social welfare in students and to provide service to society.

Organization: At national level Ministry of Youth Affairs and Sports of India is the nodal authority which works with state-level NSS cells.

NSS unit was re-started in 2008 after a long gap. This college has 2 units - one for boys and second for girls. At the beginning of the term orientation program was held for the students. On 24th Aug. in adopted village Kamla with P.H.C. Yoginagar staff a lecture on Swineflu was organized in primary school and also distributed pamphlets.

On 28th Aug. NSS and Psychology dept. jointly organized Shibir on Aids Awareness. On 7th Sept. Blind People's Association Nadiad collected distribution.

On 14th Sep. the college campus was cleaned by the college students. On 20th Dec. a lecture was held on 'Precaution taken while using LPG Gas.' On 12th Octo. to celebrate the birth anniversary of Swami Vivekananda and Yuvadin a lecture was held. On 24th Jan. NSS unit and Music Band jointly organized patriotic song competition. On 25th Jan. Voter's Day the whole staff and students took an oath that they would vote. On 10th Feb. with the help of Rotary Club Nadiad Blood Donation Camp was organized and 21 students donated blood.

7.4 Contribution to environmental awareness / protection

1. NSS, Nature club and NCC conjointly cleaned the college campus.
2. NSS, NCC and Nature Club conjointly planted saplings in the college campus and the staff took part in it.
3. Lecture on Global Warming
4. CWDC and Kala Kaushalya dhara jointly held drawing competition on Environment and cleanliness.
5. Environment paper is compulsory for the students of Sem 1.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

1. Participation of the students in different activities.
2. Good student's strength

Weakness.

1. Lack of Major Research Project
2. Lack of International Seminar
3. Lack of permanent faculties

Opportunity

1. Remedial Courses
2. P.G Courses
3. Linkages with industries.

Threat

1. Maintaining the track record of outgoing students.
2. Technical failures
3. Semester system is not result oriented system

8. Plans of institution for next year

- More P.G Courses
- More seminar and conference to be conducted
- Collaboration with Institution and Industries to be initiated.
- Strengthen Alumni, Parent Teachers assoc. for the larger benefit of the students.
- Introduction of Student of the year.
- Exit Meeting for Sem VI students

Name Nishaben.c.vays

Name Dr.K.V Trived

Nishaben

K.V Trivedi

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Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
