



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1.Name of the Institution

C. B. PATEL ARTS COLLEGE, NADIAD

• Name of the Head of the institution DR. MAHENDRAKUMAR A. DAVE

• Designation PRINCIPAL

• Does the institution function from its own campus? Yes

• Phone no./Alternate phone no. 9429250026

• Mobile No: 9898478472

• Registered e-mail cbartsnadiad@yahoo.co.in

• Alternate e-mail iqaccbp@gmail.com

• Address Oppo.: Dr. N. D. Desai Medical College, College Road

• City/Town NADIAD

• State/UT GUJARAT

• Pin Code 387001

##### 2.Institutional status

• Affiliated / Constitution Colleges AFFILIATED

• Type of Institution Co-education

• Location Semi-Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **SARDAR PATEL UNIVERSITY**
- Name of the IQAC Coordinator **RAJANIKAT JAIN**
- Phone No. **9898086989**
- Alternate phone No. **9898478472**
- Mobile **9898086989**
- IQAC e-mail address **cbartsnadiad@yahoo.co.in**
- Alternate e-mail address **cbartsnadiad@yahoo.co.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<http://cbpatelartscollege.edu.in/>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://cbpatelartscollege.edu.in/>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>NA</b>	<b>2007</b>	<b>31/03/2007</b>	<b>30/03/2012</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.50</b>	<b>2014</b>	<b>10/12/2014</b>	<b>09/12/2019</b>

**6. Date of Establishment of IQAC**

**15/06/2005**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>C. B. PATEL ARTS COLLEGE</b>	<b>MERGED SCHEME XII PLAN</b>	<b>UGC</b>	<b>2021-22</b>	<b>700000</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** 5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

•Curricular and Co-curricular Activities: Planned and implemented various activities, including webinars, workshops, and extension programs, ensuring holistic development for students and active participation across departments. •Innovative Practices: Introduced innovative practices such as peer teaching and an e-library system to improve institutional quality. •Stakeholder Feedback Mechanism: Developed and reviewed a robust feedback system from students and parents, leading to actionable improvements in teaching and institutional practices. •Strengthened Placement Activities: Enhanced placement initiatives by emphasizing soft skills training and career readiness for students. •NAAC and AQAR Preparedness: Streamlined NAAC preparation by forming dedicated teams and timelines, while successfully submitting the AQAR for the academic year.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
JULY 22 IQAC MEETING PO & CO AWARENESS & PLANNING OF THE SAME DONE	ALL DEPARTMENTS SUBMITTED THE PO & CO ACHIVED REPORT AT THE END OF THE SEMESTER
SEPT. 22 IQAC MEETING FOR AQAR & NAAC REACCREDITATION PREPARATION MEETING	ALL DEPARTMENTS SUBMITTED THEIR PROGRESS REPORTS AND ACHIVEMENT OF FIVE YEAR TO IQAC
IQAC PROVIDED COLLEGE ACEDEMIC PLAN OF TEACHING ,LEARNING AND EVALUATION	AS PER PLAN WORK WAS COMPLETED BY ALL DEPARTMENTS
COLLEGE BUILDING REPAIRING AND MAINTENANCE	MANAGEMENT AGREED AND WORKING PROGRES .
ALUMNI ASSOCIATION REGISTRATION	REGISTRATION OF THE ALUMNI COMPLETED .

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
THE NADIAD EDUCATION SOCIETY	15/06/2022

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>C. B. PATEL ARTS COLLEGE, NADIAD</b>
• Name of the Head of the institution	<b>DR. MAHENDRAKUMAR A. DAVE</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>9429250026</b>
• Mobile No:	<b>9898478472</b>
• Registered e-mail	<b>cbartsnadiad@yahoo.co.in</b>
• Alternate e-mail	<b>iqaccbp@gmail.com</b>
• Address	<b>Oppo.: Dr. N. D. Desai Medical College, College Road</b>
• City/Town	<b>NADIAD</b>
• State/UT	<b>GUJARAT</b>
• Pin Code	<b>387001</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>AFFILIATED</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Semi-Urban</b>
• Financial Status	<b>UGC 2f and 12(B)</b>
• Name of the Affiliating University	<b>SARDAR PATEL UNIVERSITY</b>
• Name of the IQAC Coordinator	<b>RAJANIKAT JAIN</b>

• Phone No.	9898086989				
• Alternate phone No.	9898478472				
• Mobile	9898086989				
• IQAC e-mail address	cbartsnadiad@yahoo.co.in				
• Alternate e-mail address	cbartsnadiad@yahoo.co.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://cbpatelartscollege.edu.in/">http://cbpatelartscollege.edu.in/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://cbpatelartscollege.edu.in/">http://cbpatelartscollege.edu.in/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	NA	2007	31/03/2007	30/03/2012
Cycle 2	B	2.50	2014	10/12/2014	09/12/2019
<b>6.Date of Establishment of IQAC</b>			15/06/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
C. B. PATEL ARTS COLLEGE	MERGED SCHEME XII PLAN	UGC	2021-22	700000	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			5		

<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>•Curricular and Co-curricular Activities: Planned and implemented various activities, including webinars, workshops, and extension programs, ensuring holistic development for students and active participation across departments. •Innovative Practices: Introduced innovative practices such as peer teaching and an e-library system to improve institutional quality. •Stakeholder Feedback Mechanism: Developed and reviewed a robust feedback system from students and parents, leading to actionable improvements in teaching and institutional practices. •Strengthened Placement Activities: Enhanced placement initiatives by emphasizing soft skills training and career readiness for students. •NAAC and AQAR Preparedness: Streamlined NAAC preparation by forming dedicated teams and timelines, while successfully submitting the AQAR for the academic year.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
JULY 22 IQAC MEETING PO & CO AWARENESS & PLANNING OF THE SAME DONE	ALL DEPARTMENTS SUBMITTED THE PO & CO ACHIVED REPORT AT THE END OF THE SEMESTER
SEPT. 22 IQAC MEETING FOR AQAR & NAAC REACCREDITATION PREPARATION MEETING	ALL DEPARTMENTS SUBMITTED THEIR PROGRESS REPORTS AND ACHIVEMENT OF FIVE YEAR TO IQAC
IQAC PROVIDED COLLEGE ACEDEMIC PLAN OF TEACHING ,LEARNING AND EVALUATION	AS PER PLAN WORK WAS COMPLETED BY ALL DEPARTMENTS
COLLEGE BUILDING REPAIRING AND MAINTENANCE	MANAGEMENT AGREED AND WORKING PROGRES .
ALUMNI ASSOCIATION REGISTRATION	REGISTRATION OF THE ALUMNI COMPLETED.
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
THE NADIAD EDUCATION SOCIETY	15/06/2022
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
YES	20/01/2023
<b>15.Multidisciplinary / interdisciplinary</b>	
THE ACADEMIC INTERACTION AND RESEARCH POSSIBILITIES ARE INHEARTLY MULTIDISCIPLINARY. THE MAJOR HUMANITIES BRANCHES LIKE SOCIOLOGY, POLITICAL SCIENCE, AND PSYCHOLOGY ARE THE ACADEMIC DOMAINS WHICH PROVIDE INTER AND DISCIPLINARY AVANUES ON THE CAMPUS OF THE COLLEGE.	
<b>16.Academic bank of credits (ABC):</b>	
The Institute is affiliated with Sardar Patel University, Vallabh Vidhyanagar. It has a Choice-Based Credit System, which allows students to transfer their credits while seeking admission to	

foreign universities for a higher course of study.

### **17.Skill development:**

To foster the overall development of students and prepare them for the professional world, the college regularly organizes the following activities: **Finishing School Courses:** These include three key programs: Life Skill Development Employability Development Skills English Communication Skill Development Each course spans 40 hours, with approximately 300 students benefiting from these programs annually. **Computer and Language Skills Development:** Supported by the Knowledge Consortium of Gujarat (KCG), these courses aim to enhance computer literacy and language proficiency. The SCOPE program focuses on improving basic English language skills, benefiting around 300 students with a 50-hour course duration. **Certificate Courses:** The institute also offers certificate courses on various subjects that may help the students develop their soft skills. **CCC and Tally Courses:** Students are offered paid CCC and Tally courses in collaboration with the sister institute.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Indian languages like Sanskrit, Hindi, and Gujarati, along with English, are offered as part of the graduation programs. English and Sanskrit are compulsory subjects for students, making the program accessible and interdisciplinary. This combination of four languages enables multidisciplinary and interdisciplinary studies, benefiting both students and researchers. Classroom instruction, especially in English, Hindi, and Sanskrit, is bilingual, with teachers using the local Gujarati language to facilitate effective classroom interaction and enhance the learning experience.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Seven undergraduate programs, all focusing on the humanities, are offered. The university designs the syllabus and curriculum for these programs and assigns it to the institution for implementation. This is supported by expected Course Outcomes (CO) and Program Outcomes (PO). The relevant documents are uploaded and linked at the beginning of the academic year. A staff meeting, a crucial part of our academic year, is held at the start of each academic year to survey, plan, and analyse the university results of all semesters for incoming students. During this meeting, the PO and CO are revisited, and the teaching-learning approach and methodology are updated and realigned to

ensure maximum achievement for graduating students. Student feedback forms assess the attainment of Program and Course Outcomes. This feedback is analysed, and the findings are shared with the faculty and college authorities. Based on the results of the feedback analysis, corrective measures are then identified and implemented.

## 20.Distance education/online education:

Earlier, the institute had a Distance Learning Center of Baba Saheb Ambedkar Open University when its affiliation was with Gujarat University, Ahmedabad. However, the institute is now affiliated with Sardar Patel University, Vallabh Vidhyanagar, which offers external undergraduate and postgraduate courses. Hence, the institute no longer has a centre for distance learning courses.

## Extended Profile

### 1.Programme

1.1	279
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1649
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	745
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	486
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	14
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	14
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	21
Total number of Classrooms and Seminar halls	
4.2	3,319,838
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	21
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The curriculum is designed and governed by the affiliating**

university, S. P. University, Vallabh Vidhyanagar. Our teaching load is systematically incorporated into the college timetable to ensure the delivery of content as per the credits assigned to each subject and unit. The university's Academic Calendar is the foundation for planning the College's Academic Calendar, ensuring that all teaching-learning activities and extracurricular and co-curricular programs are effectively organised and executed.

Both students and teachers are informed in advance about the University and College Calendars through hard and digital copies shared via WhatsApp groups. All teachers are required to maintain an academic diary, which documents their teaching activities and syllabus completion. The Principal reviews and verifies these diaries every week, endorsing the curriculum planning of individual teachers and that of the institution.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/Academic-Calendar-College-2021_22-1.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/Academic-Calendar-College-2021_22-1.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution strictly adheres to the academic calendar, ensuring the smooth conduct of all academic activities, including Continuous Internal Evaluation (CIE). The college's academic calendar is aligned with the university's guidelines and is shared with students and faculty at the beginning of the academic year. This calendar serves as a blueprint for all teaching-learning activities, internal assessments, and examinations.

As part of the CIE system, regular unit tests, viva voce, and student presentations are conducted throughout the semester. These assessments are strategically planned within the academic schedule to provide students with timely feedback on their progress. The unit tests evaluate students' understanding of the subject matter, while viva voce and presentations help in assessing their communication skills and critical thinking abilities.

The systematic approach ensures that internal evaluations are spaced out appropriately, giving students ample time to prepare.

The institution's commitment to following the academic calendar not only maintains academic rigour but also enhances student engagement and performance by providing continuous opportunities for assessment and improvement.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2023/07/College-Academic-Calendar-Year-2021-22.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2023/07/College-Academic-Calendar-Year-2021-22.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

871

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

871

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates crosscutting issues such as Professional Ethics, Gender Equality, Human Values, Environment,

and Sustainability into its curriculum through various academic and extracurricular activities. With a BA program offering threelanguages-Gujarati, Hindi, and English and three social science subjects–sociology, Psychology and Economics, and Sanskrit as the first subsidiary subject–and an MA program in Gujarati and Economics, the curriculum exposes students to various societal and ethical concerns.

As a co-educational institution, we are deeply committed to fostering awareness of gender equality, human rights, and environmental issues. Our programs, including expert lectures, workshops, and awareness rallies, encourage students to reflect on societal challenges. We also conduct special gender awareness programs to promote equality and challenge stereotypes, demonstrating our strong commitment to these principles.

At our institution, we believe in a practical approach to education. To instill human values, we arrange visits to orphanages, prisons, old age homes, and destitute support programs. These experiences allow students to connect with underprivileged sections of society and develop a deep sense of empathy, compassion, and responsibility, reinforcing our commitment to real-world learning.

Competitions, social contact initiatives, and practical engagement with community issues help integrate these values into the student's academic journey. The institution ensures that professional ethics and sustainability are addressed, making students aware of their roles in contributing to a just, ethical, and sustainable society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

54

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

54

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/1.4.2_Action-Taken_FEEDBACK_REPORT_2021-22.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/1.4.2_Action-Taken_FEEDBACK_REPORT_2021-22.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1840

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

745

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution systematically assesses students' learning levels to identify both advanced and slow learners. This assessment is carried out through regular evaluations, classroom observations, and feedback from faculty. Based on these evaluations, students are categorised into different groups to provide them with the appropriate support.

For advanced learners, the institution organises special programs such as seminars, workshops, paper presentations, and opportunities to participate in competitive academic events to further enhance their skills and knowledge. They are also encouraged to take on leadership roles in academic and co-curricular activities, which helps to refine their abilities.

Slow learners, on the other hand, are given personalised attention through remedial classes, extra tutorial sessions, and one-on-one mentoring to help them grasp the course material better. Teachers provide additional guidance, focusing on clarifying basic concepts and improving their academic performance. Special assignments and practice tests are arranged to boost their confidence and prepare them for regular and internal examinations.

These initiatives ensure that advanced and slow learners receive the necessary support to achieve their full potential, creating an inclusive learning environment.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1623	14

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution employs student-centric methods such as experiential learning, participative learning, and problem-solving techniques to enhance the learning experience across its diverse curriculum, which includes four language subjects and four social science subjects. To promote experiential learning, academic activities such as paper presentations and seminars based on the syllabus are regularly organised. These sessions allow students to actively engage with the subject matter and develop critical thinking skills. Quizzes, debates, and elocution competitions are conducted to foster analytical abilities and communication skills.

For students of Sociology, psychology, and Economics, field visits and project work are integral components of the learning process. These activities provide real-world exposure to social and psychological dynamics, giving them valuable insights outside the classroom. Similarly, language students participate in debates, seminars, and essay writing competitions to enhance their linguistic skills and better understand language use in practical contexts.

To further encourage participative learning, students are assigned topic-based problems and are guided to explore libraries, public places such as railway stations, hospitals, orphanages, and government offices. Through this, they experience real-world challenges and develop problem-solving abilities. Our NSS and NCC activities, especially in urban areas, provide additional opportunities for students, particularly those from rural backgrounds, to experience and understand both rural and urban settings. Following these experiential activities, students are encouraged to document their experiences through project reports or group documentation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://cbpatelartscollege.edu.in/">http://cbpatelartscollege.edu.in/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at C. B. Patel Arts College utilise ICT-enabled tools to enhance teaching-learning. The college campus is equipped with Wi-Fi facilities, providing internet access to students, faculty, and administrative staff. This enables the smooth integration of online resources into daily academic activities. Seven classrooms are equipped with whiteboards, allowing for interactive and effective learning experiences. The college has plans to expand the development of e-materials, particularly in the humanities, to improve the academic environment further.

ICT resources are also employed in the college's Audio-Visual hall and through laptops provided to each department. These tools are especially beneficial for language and literature departments, where digital resources such as novels, dramas, and syllabus-related materials are screened for students. The availability of these materials in digital form allows for enhanced learning, as visual aids support traditional teaching methods. This systematic approach to integrating technology into the curriculum greatly enhances the teaching and learning experience at the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**NILL**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

395

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at our institution is designed to be transparent and robust, ensuring fairness and consistency when evaluating students' academic performance. Internal assessments are conducted regularly throughout the academic year, with frequent evaluations such as unit tests, class presentations, and viva voce examinations. The college follows the guidelines laid down by S. P. University for continuous internal evaluation (CIE).

Students are informed about the assessment criteria, schedule, and weightage of different evaluation modes at the beginning of each academic session. This ensures clarity and preparedness among students. Each department actively participates in designing and administering internal assessments, aligning them with the curriculum to measure students' understanding of key concepts.

The assessments include a mix of written tests, oral presentations, assignments, and project work, providing a comprehensive evaluation of students' skills and knowledge. Additionally, after each assessment, students receive feedback, helping them identify areas for improvement.

Results are shared with the students to maintain transparency, and any grievances related to assessments are addressed through a formal redressal mechanism. This systematic approach ensures that the internal assessment process is effective and transparent and contributes to the student's academic growth.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/2.5.1 Internal-Assessment-sample 2021-22.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/2.5.1 Internal-Assessment-sample 2021-22.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to handle internal examination-related grievances at C.B. Patel Arts College is transparent, time-bound, and efficient, ensuring students' concerns are addressed fairly. The internal examination process is pre-planned and follows a continuous evaluation system based on three key parameters: classroom attendance, assignment submissions for each subject unit, and semester-end internal examinations.

If a student has irregular attendance, they are first notified by their teachers via phone, followed by written communication. In more serious cases, parents are called for a personal discussion to ensure corrective measures are taken. For assignment submissions, students who fail to submit are warned and provided support by teachers. The assignments are then evaluated and graded accordingly.

In case of grievances regarding semester-end internal examination results, students can formally request rechecking or reassessment by following a stipulated process. The exam section then provides the answer sheets to the concerned teacher, who reviews the student's performance. The grievance is resolved promptly, and the student is notified of the outcome.

The entire process is transparent, with dates and schedules for grievance redressal clearly outlined in advance. Students and parents are also shown the student's performance records, including attendance, assignment submissions, and internal examination marks, ensuring a comprehensive resolution.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At C.B. Patel Arts College, teachers and students are well-informed about the stated Programme Outcomes (PO) and Course Outcomes (CO) of the various programs the institution offers. The college runs seven undergraduate programs, all focusing on humanities subjects. The syllabus and curriculum are designed by S.P. University and assigned to the institution, aligning with the expected PO and CO.

The PO and CO documents are uploaded and shared with faculty and students at the start of each academic year. A staff meeting is held to review, plan, and analyse university results from previous semesters to inform the incoming cohort. This meeting also serves as a platform for revisiting and realigning the PO and CO and adjusting teaching and learning methodologies to achieve the desired outcomes for graduates.

At C.B. Patel Arts College, we value the active participation of our students in the feedback process. We regularly collect their feedback through structured forms to evaluate their attainment of PO and CO. This feedback is not just collected, but thoroughly analyzed, and the findings are shared with faculty members and the college authorities. Based on these findings, corrective measures are implemented to improve the curriculum delivery and ensure that both program and course outcomes are being effectively met. This continuous feedback loop ensures that the learning process remains dynamic and targeted.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the attainment of Programme Outcomes (PO) and Course Outcomes (CO) through a structured process at multiple levels. At the institutional level, during the

orientation at the beginning of each academic year, both students and staff are made aware of the objectives of the various programmes. This ensures a clear understanding of the intended outcomes from the outset.

At the departmental level, teachers explain the course outcomes and programme objectives in detail when sharing the syllabus. Each student receives a hard copy of the syllabus, which outlines the specific learning objectives and expected outcomes for the course and the programme.

Throughout the academic year, the institution monitors progress through continuous internal assessments, feedback forms, and semester-end evaluations. The collected data is analysed, and the findings are shared with faculty and administration. Based on this analysis, corrective measures are implemented to ensure that learning objectives are met and the teaching methodologies are adjusted to optimise student success. This feedback loop helps maintain a consistent focus on effectively achieving the programme and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

340

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://cbpatelartscollege.edu.in/code-of-conduct-2>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NILL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**0**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the**

year

### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

14

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

## 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities at the institution are vital in sensitising students to social issues while fostering holistic development. Throughout the academic year, various groups, including the National Cadet Corps (NCC) and the National Service Scheme (NSS), organise various activities to engage with the local community. These initiatives address specific community needs through blood donation drives, hospital visits, and outreach to orphanages and old age homes.

Such activities enhance students' social sensitivity and provide them with a deeper understanding of the realities surrounding their lives, bridging the gap between academic learning and practical experience. Expert lectures and exposure to local civic offices further develop their sense of civics and responsibility within society.

Awareness programs focusing on literacy, girls' education, and health issues like cancer awareness are integral components of the extension activities, ensuring ongoing community engagement. Each year, the NSS organizes village camps lasting 8 to 10 days, where students contribute to the development of the village while gaining invaluable lessons in social service and personal growth. Through these extension activities, students cultivate a holistic personality, preparing them to become responsible and informed citizens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

19

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

896

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution boasts a well-developed infrastructure and physical facilities that significantly enhance the teaching and learning experience. Twenty classrooms are available for lectures, seven of which are equipped with ICT tools, including projectors, whiteboards, and internet connectivity, allowing teachers to effectively engage students and enrich their learning. For larger academic events such as expert lectures and audiovisual

presentations, an audiovisual hall with advanced ICT equipment, including a projector screen and internet access, is readily available.

In addition, the institution features a dedicated computer lab and a language lab housing 40 computers, facilitating the development of language skills among students. The central library is another highlight, offering an extensive collection of over 37,000 books and reference materials. It includes separate sections for reading, references, journals, and magazines, ensuring that students and faculty access essential resources and comfortable sitting areas.

Specialised facilities like a psychology laboratory equipped with modern technology further support practical learning. Additionally, the college premises include an administrative office, staff room, and a spacious garden with ample seating for students. There is also designated parking for students and staff, accommodating various vehicles daily. With 14 journals and seven newspapers available, the library promotes a culture of continuous learning and research. The institution provides a conducive environment for academic excellence and personal growth.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is well-equipped with adequate facilities that promote cultural activities and sports, ensuring the holistic development of its students. For cultural events, there is a common audio-visual hall with a seating capacity of 250 students, complemented by an enormous hall on the library's first floor, which can accommodate up to 400 students. These venues provide ample space for various performances and cultural celebrations, fostering artistic expression and community engagement.

In terms of sports, the college features a dedicated playground that includes a BCCI-recognized full-fledged cricket stadium. The stadium hosts national-level tournaments for under-24, under-19, and under-14 categories, along with regular Ranji Trophy matches.

Adjacent to the cricket stadium are facilities for basketball, tennis, and athletic events, with the overall area covering approximately five acres, excluding the stadium.

Additionally, a gymnasium is available specifically for trained and deserving athletes from the cricket stadium, ensuring they receive the necessary physical training and support. The college's cultural teams actively represent the institution at inter-college and university-level competitions, showcasing their talent and dedication. With comprehensive logistical and physical resources, the institution effectively supports a vibrant environment for sports and cultural activities, contributing to the overall growth of its students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/Culture-Facility_Sport-Facility_2021-22.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/Culture-Facility_Sport-Facility_2021-22.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR

in lakhs)

3319838

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

NAME OF THE ILMS SOFTWARE: MY LIBRARY

NATURE OF AUTOMATION: PARTIAL

VERSION: FREE VERSION

YEAR OF AUTOMATION: 2012

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

21,430

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

50.19

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

## 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are sufficient computers for academic and administrative purposes. The IT facility and IT infrastructure are professionally sustained and maintained by a private form as a part of m o v for the purposes of AMC training and academics. The campus is Wi-Fi enabled, and the library and computer centre are enabled. There are 7 ICT-enabled classrooms with projectors and white electronic boards. All these classes and their IT infrastructure, including the institutional IT infrastructure, are under AMC with the private professional form. Student teachers and administrative staff use the campus Wi-Fi facilities for academic purposes. Regular software and hardware updates are carried out, and optimum IT facilities are provided on campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/4.3.1_Wifi-Document_2021-22-1.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/4.3.1_Wifi-Document_2021-22-1.pdf</a>

#### 4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

397671

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the maintenance and utilisation of all the physical academic and support facilities, there is an established system which is centralised because The Nadiad Education Society, which manages our college and runs after 6 institutes on the same campus, all institutes share a common sports ground with separate equipment for each institute. Our psychology department has a laboratory with a separate student manual and a laboratory user guide that is properly displayed; there is a catalogue of all the equipment available in the laboratory. The Central Library has a user manual appropriately displayed for the convenience of the students and teachers. There are three sections: reading sections for the students, separate reading sections for the teachers, and a reference section. There is an individual journal, magazine and newspaper section. There are 20 classrooms; seven are ICT-enabled with a projector, whiteboard, and Wi-Fi facilities. There is a seminar hall and a computer laboratory. All these facilities are centrally maintained for repairs and maintenance. For computers and ICT infrastructure, which are annual maintenance contracts (AMCs), proper directives and guidance are issued separately by the college authorities as well as by the management of our college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

## 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

919

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

919

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

357

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

2435

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

29

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

41

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year****NIL**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****55**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Through a structured Student Council, the institution encourages student representation and active engagement in various administrative, co-curricular, and extracurricular activities. The selection process for student representatives is merit-based, considering academic performance, achievements in sports, NCC, NSS, and cultural activities. This structured representation has two tiers: class representatives at the first level and members of the Student Union at the second.

Students actively participate in five permanent committees:

administrative, cultural, co-curricular, grievance, and sports. These committees facilitate student participation in managing the day-to-day functioning of the college. Additional committees are formed for special events such as youth festivals and seminars. To promote leadership and organisational skills, students are awarded certificates and appreciation for their contributions.

The student-led initiatives and their involvement in institutional governance create an enriching environment, ensuring that learning and personal growth go hand in hand. This engagement fosters leadership, teamwork, and the overall development of students, becoming a core aspect of the college's mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

32

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of this college was established in the year 2006. The process of registration was initiated in 2023. The

aluminium members are spread all over, and regular annual meetings are organised. The alumni members visit colleges and provide their suggestions for developing the college. They conduct sessions with students for motivational and professional counselling. Many of them are in the academic and teaching sectors, so they conduct expert lectures and events at the department level. At every alumni association meeting, their feedback is taken and used to improve the college. After the registration of this association, a formal fundraising system will be established.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's governance aligns closely with its vision and mission, which focus on delivering quality education. The top management, principal, and faculty collaboratively design and implement quality policies and plans to fulfil these goals. The management of the Nadiad Education Society, in coordination with the government and the university, oversees the institution's annual and future planning.

The principal plays a pivotal role as the leader, coordinating the efforts of teachers, administrative staff, and students to implement these plans effectively. The institution is part of a more extensive network of six educational institutes under the Nadiad Education Society. The management structure includes a president, a secretary, five main trustees, three vice presidents, two honorary, two assistant secretaries, a treasurer, an ex-officio secretary, and a designated auditor.

This governance model is hierarchical yet collaborative, ensuring that various sectors of the institution contribute to achieving educational goals. In close coordination with the principal and faculty, the management ensures that policies are designed with a focus on quality and effectively implemented to achieve the institution's mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership of C. B. Patel Arts College at present is in the dynamic and result-oriented experienced hands of the Principal and looking at his academic involvement and achievements, his versatility is more than enough to carry out the academic and administrative functions. He has at his credit: 1. The University Board of Study membership. 2. The universities Rural Area Principals Association, Member 3. Local investigation committee membership. The work culture in our college is goal-oriented, the academic as well as administrative planning is student-centred, all the decisions are taken democratically for every major decision the committees and recommendations are discussed and then decisions are taken. Not only the faculties but also even the students are consulted and taken into confidence to make certain decisions. On average, the student Union meeting takes place three or four times in a year. The organisation and structure and its functioning is decentralized and delegated. At the college level the leader is the principal, who is the link between the student-teachers and management on one hand and the other hand he is the collaborator between the management university and the state higher education department which works through the following committees: 1. Students Presentative committee 2. Exam committee 3. Sports Committee 4. Co-curricular Committee 5. Library Committee 6. Discipline committee 7. Time table committee 8. Internal exams committee 9. UGC and NAAC committee 10. Medical committee 11. Scholarship Free-Ship Committee 12. PG committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

(A) To improve quality of teaching and learning the college support for: 1. Regularly sending the Teachers for orientations and refreshers course. 2. Students regularity is maintained and periodical internal evaluation is done. 3. Departments take personal care of each student for academic and extra circular development of the student. (B) The strategy to improve our research and development, we have planned and implementing: 1. Regular hosting of two annual National seminars/conference. 2. Every department of the college is delegated turn-by-turn to be the coordinator of the seminar/ conference, so each department is benefited. 3. All staff members encouraged to present research papers. (details are included in the SSR) 4. For UGC minor and major project support is provided. (details are included in the SSR) 5. At every inauguration ceremony books of the previous years seminars/conference selected papers is published with ISBM. (C) For community engagement our college strategies are: 1. NSS is a major outlet of our college which goes regularly to the community especially to orphanage old homes, villages and every year adapt a village to help it on literacy rate and health and hygiene issues. 2. NSS units of our college regularly carry out: blood donation camps tree plantation cleanliness drives health awareness police awareness traffic awareness.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing body functions through the following communities: 1. The governing committee, 2. The finance and planning committee, 3. The extension and building committee, 4. The legal committee, 5. The primary and high school education committee, 6. Hostels committee, 7. The higher education committee, 8. The maintenance committee. The recruitment process is open, objective and transparent, it can be understood broadly: stage wise in the following order: 1. Vacancies against: the increased workload, retirement or death of a faculty. 2. Request for the post is made to the state higher education department. 3. State higher education after verification of the facts issues NOC and informs the university. 4. The advertisement is made in the national and local daily newspapers and applications are invited. 5. University campus is the venue for the interview and the interview committee consists of the following 9 members: one state government representative one vice chancellors representative two subject experts from universities subject experts panel list One Management representative the principal of the college the head of the concerned department two academic experts.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

TO FOLLOWING WELFARE SCHEMES ARE AVAILABLE:

1. CONSUMER COOPERATIVE STORE

2. COLLEGE STAFF CREDIT SOCIETY DURING THE LAST FIVE YEAR 100% STAFF MEMBERS AVAILABLE THE BENEFITS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NILL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NILL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Principal regularly updates the management through written communication. He sends periodic reports every three months to the management. At the College Annual Day, where the majority of the stakeholders are present, he presents the Annual College Report.

The college magazine "Sankalp" is an authentic record book of our college, which is given and sent to the management and Major stakeholders including the students and teachers. Regular feedback is taken from the various stakeholders to motivate the staff members. To add to the motivation, 'Self Appraisal' is done every year, which gives the details of the faculty's performance in areas like classroom teaching, research and publications and other extension activities. The college, in media and newspapers, regularly appraises the outstanding achievers and on the college notice boards. Some special felicitation functions have been arranged. For example, this year, the Principal received the Vidya Sarswat Award. The college staff arranged a special felicitation function to appraise his achievement. Such felicitation functions are good encouragements for the concerned faculty and serve to motivate the other faculty members. Apart from this such appraisals are definitely done during the 'Annual Day Function', in which they are awarded Gold and Silver Medals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts regular internal and external Financial audits. The internal audit is a continuous and formalised system. At the beginning of every new month, the internal auditor from management carries out the monthly audit. After every quarter of the financial year, an internal quarterly audit is carried out. The external auditor carries out a bi-annual audit, which is Finalised at the end of the Financial year as an annual Financial audit by the charter accountant CA, who is the designated external auditor from the management office of our institute. After this audit, a regular audit is carried out by the State government's Office of Accountant General AG office. The audit objections raised by the AG office are settled with the help of the committee comprising the following members: The principal of the college, the internal auditor from the management office, the external auditor from the charter accountant, and the admin office head accountant of the college. The audit objections regarding the

financial matter are generally human errors or discretionary types. So they are easily settled this generally from the UGC grant utilisation or state government grant in AIDS. Utilisation of such audit objections is settled amicably by the above-mentioned committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**NILL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**NILL**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has played a pivotal role in institutionalising the college's quality assurance strategies and processes. In July 2022, the IQAC convened a meeting to raise awareness about Program Outcomes (PO) and Course Outcomes (CO), facilitating all departments' submission of their reports on the attainment of these outcomes by the end of the semester. This structured approach has ensured that departments remain accountable for their educational objectives.

In September 2022, another IQAC meeting was held to prepare for the Annual Quality Assurance Report (AQAR) and the NAAC reaccreditation process. Departments were required to submit their progress reports and achievements from the last five years, demonstrating a commitment to continuous improvement and transparency.

The IQAC also provided a comprehensive academic plan for teaching, learning, and evaluation, ensuring that all departments adhered to this framework, thereby enhancing the overall quality of education. Additionally, plans for repairing and maintaining college infrastructure were initiated, with the Nadiad Education Society management approving the necessary work.

The IQAC's efforts to foster ongoing engagement with former students have been significant. Completing the Alumni Association's registration with the Charity Commissioner of Gujarat is a testament to the cell's commitment to enhancing the institution's quality assurance mechanisms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning processes, operational structures, and learning outcomes at regular intervals, facilitated by the Internal Quality Assurance Cell (IQAC). Established in accordance with established norms, the IQAC plays a crucial role in collating and analysing data related to Program Outcomes (PO) and Course Outcomes (CO). This systematic

compilation allows the college to understand its academic performance during each semester, providing insights into teachers' classroom effectiveness and students' learning achievements.

By assessing co-curricular and curricular activities, the IQAC ensures that all departments align with the university's objectives for program and course outcomes. This data-driven approach not only highlights the college's academic performance but also identifies areas for improvement. The insights gained enable the IQAC to recommend and implement strategies to enhance the quality of education and student engagement.

Moreover, the IQAC actively supports departments in planning and executing their academic strategies, ensuring that they remain focused on achieving desired outcomes. This ongoing assessment and iterative feedback mechanism fosters an environment of continuous improvement, ultimately leading to incremental enhancements in various academic and operational activities across the institution. Through these efforts, the IQAC contributes significantly to the institution's overall commitment to quality education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution actively promotes gender equity as a core value, aligning with its mission statement that emphasises the overall development of individuals. With a balanced gender ratio of approximately 50% male and female students, the college has implemented several measures and facilities to foster an inclusive environment.

To ensure the safety and well-being of female students, the college provides a dedicated ladies' room and designated sitting areas in the library and garden, promoting comfort and security. Surveillance through CCTV cameras installed in classrooms, libraries, and open spaces ensures a safe learning environment, with monitoring conducted from the principal's office.

The curriculum incorporates topics of gender equality and women's rights within subjects such as sociology, psychology, and political science, ensuring that students are educated about these critical issues. Co-curricular initiatives are spearheaded by the College Women's Development Cell (CWDC), which organises regular awareness lectures, programs, rallies, and group discussions to engage the student body in meaningful conversations about gender equity.

Additionally, the local police have established complaint boxes on campus for female students, which are evaluated monthly in collaboration with the CWDC coordinator. This proactive measure allows for timely actions to address any grievances. The institution collaborates with police authorities, legal entities,

and NGOs to promote gender equity, ensuring a supportive and equitable campus environment for all students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/7.1.1.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has implemented systematic facilities for managing both degradable and non-degradable waste to promote environmental sustainability.

For solid waste management, separate bins are placed across the campus to segregate biodegradable and non-biodegradable waste. Biodegradable waste, such as food scraps and garden waste, is collected and processed in composting units on-site. The generated compost is used to maintain the campus garden. Non-biodegradable waste like plastic, paper, and metal is collected.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit** C. Any 2 of the above

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution is deeply committed to fostering an inclusive environment that embraces cultural, regional, linguistic,**

communal, and socioeconomic diversities. Situated in Nadiad, a historically multicultural town known as "Sakshar Bhoomi," the college embodies the spirit of inclusivity in its mission and vision, emphasising empowerment, accountability, and enlightenment through education. The college admits students without discrimination based on caste, class, or category, ensuring equal access to education for all.

The academic activities promote tolerance and respect for all students, regardless of their backgrounds. Government schemes supporting SC, ST, OBC, and EBC students are actively facilitated, ensuring every student receives the necessary resources and support. The institution maintains a fair and equitable approach in teaching, learning, and co-curricular activities, treating all students equally.

Additionally, the college provides shared infrastructure facilities and has established a Grievance Redressal Cell to address any issues related to discrimination or inequity. This proactive approach ensures that the college remains a harmonious environment where diversity is celebrated, and every student feels valued and supported. The institution strives to create a healthy, wealthy, and culturally enriched society through these initiatives.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is dedicated to sensitising students and employees about their constitutional obligations, which include values, rights, duties, and responsibilities as citizens. To instil these principles, the college organises various initiatives promoting professional ethics and human values, beginning each day with a collective prayer fostering community.

Attendance is meticulously marked in classrooms to enhance awareness, promoting discipline and accountability. Expert lectures on legal rights, women's equality, social justice, and

electoral responsibilities enrich students' understanding of their roles as informed citizens. Awareness programs focused on voter literacy and the electoral process empower students regarding their voting rights and responsibilities, including promoting voter ID registration.

Public awareness campaigns covering consumer rights, the Right to Information (RTI), and cooperative services are organised to provide essential knowledge. Health awareness is emphasised through Yoga Day, Thalassemia and Cancer awareness programs, and regular blood donation camps.

Additionally, patriotic values are nurtured through students' involvement in NCC, NSS, and celebrations of national days. Initiatives like "Swachata Abhiyan," green campus initiatives, and tree plantation drives instil social values and a sense of national duty. These collective efforts contribute to the holistic development of responsible citizens aware of their rights and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively celebrates and organises various national and international commemorative days, events, and festivals throughout the academic year, fostering a sense of community and awareness among students and staff. These celebrations often involve collaboration with local authorities and representatives from national or international organisations, enhancing their significance.

Notable events include International Yoga Day, celebrated on June 26 as part of "Azadi Ka Amrut Mahotsav," which emphasises health and wellness. On Teachers' Day, September 5, students take on the roles of teachers and non-teaching staff, fostering appreciation for educators.

On September 16, Fag Day is commemorated by collecting funds from students for a local blind school, reinforcing the value of giving back to the community. Martyrs' Day on January 30 is observed in partnership with local NCC units, honouring those who sacrificed their lives for the nation.

World Cancer Day on February 4 features a cancer awareness rally organised by NSS unit. Both Independence Day and Republic Day are celebrated grandly, involving all ten constituent institutes of the sponsoring management society. Commemorative days like Gandhiji's Jayanti and Dr Ambedkar's Jayanti help instil the legacies of these national heroes in students' minds. These events collectively promote patriotism, awareness, and community service.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### (TWO) BEST PRACTICES

1) Title of the practice: Program Outcome and Course Outcome based on Teacher's academic plan (semester-wise)

2) Objectives of the practice: The underlying principles are to follow the program outcome expected by the affiliating University and make each teacher focused and accountable as a professional.

3) The context: The affiliating university provided the Program Outcome of the BA programme as the following (life goals)

i) Realisation of human values

ii) Sense of social service

iii) Responsible and dutiful citizen

iv) Critical temper

v) Creative ability.

4) The practice: Every teacher prepares his academic plan for the forthcoming semester at the end of the semester, which is approved by the HOD, head of the department, and IQAC.

5) Evidence of success: Students classroom presence increased, the level of sincerity improved, number of failures in examination substantially reduced.

6) Problems encountered and resources required: As such, no extra

resources or infrastructure are required for the practice.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being Humanities college, we strive to integrate human values into our curriculum. Regarding the values inculcation in the students, for years, the day of the college begins with the prayer to the God. The secularism of our national culture is kept in mind and the college expects the students to respect all the faiths and religions. To add value to it the local 'Santram Mandir' which is sans any idol or God, but headed by 'Santram Maharaj' more as a social and cultural organization than any religious temple, our association with it helps all of us to develop the basic human values and cherish the cultural traditions. The Santram Temple is collaborating actively with our college, to encourage and motivate our Students and Teacher Achievers. Every year, whatever the number, the college receives all the Gold Medals and Silver Medals from the Temple. So, thus the expenses are born by the temple and through it the value impartation is done by the exercise. Being Humanity branch, we offer courses in four major literatures like English, Hindi, Gujarati and Sanskrit. The Textbooks prescribed for these courses include value education in themselves. On the other hands, courses in Psychology and Sociology are showing the effect of value systems on the society. So it would be right to say that, the value education is integrated into the existing courses we offer in our college.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum is designed and governed by the affiliating university, S. P. University, Vallabh Vidhyanagar. Our teaching load is systematically incorporated into the college timetable to ensure the delivery of content as per the credits assigned to each subject and unit. The university's Academic Calendar is the foundation for planning the College's Academic Calendar, ensuring that all teaching-learning activities and extracurricular and co-curricular programs are effectively organised and executed.

Both students and teachers are informed in advance about the University and College Calendars through hard and digital copies shared via WhatsApp groups. All teachers are required to maintain an academic diary, which documents their teaching activities and syllabus completion. The Principal reviews and verifies these diaries every week, endorsing the curriculum planning of individual teachers and that of the institution.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/Academic-Calender-College-2021_22-1.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/Academic-Calender-College-2021_22-1.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution strictly adheres to the academic calendar, ensuring the smooth conduct of all academic activities, including Continuous Internal Evaluation (CIE). The college's academic calendar is aligned with the university's guidelines and is shared with students and faculty at the beginning of the academic year. This calendar serves as a blueprint for all teaching-learning activities, internal assessments, and examinations.

As part of the CIE system, regular unit tests, viva voce, and student presentations are conducted throughout the semester. These assessments are strategically planned within the academic schedule to provide students with timely feedback on their progress. The unit tests evaluate students' understanding of the subject matter, while viva voce and presentations help in assessing their communication skills and critical thinking abilities.

The systematic approach ensures that internal evaluations are spaced out appropriately, giving students ample time to prepare. The institution's commitment to following the academic calendar not only maintains academic rigour but also enhances student engagement and performance by providing continuous opportunities for assessment and improvement.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2023/07/College-Academic-Calendar-Year-2021-22.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2023/07/College-Academic-Calendar-Year-2021-22.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
9	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
10	
File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
871	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
871	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates crosscutting issues such as Professional Ethics, Gender Equality, Human Values, Environment, and Sustainability into its curriculum through various academic and extracurricular activities. With a BA program offering three languages—Gujarati, Hindi, and English and three social science subjects—sociology, Psychology and Economics, and Sanskrit as the first subsidiary subject—and an MA program in Gujarati and Economics, the curriculum exposes students to various societal and ethical concerns.

As a co-educational institution, we are deeply committed to fostering awareness of gender equality, human rights, and environmental issues. Our programs, including expert lectures, workshops, and awareness rallies, encourage students to reflect on societal challenges. We also conduct special gender awareness programs to promote equality and challenge stereotypes, demonstrating our strong commitment to these principles.

At our institution, we believe in a practical approach to education. To instill human values, we arrange visits to orphanages, prisons, old age homes, and destitute support programs. These experiences allow students to connect with underprivileged sections of society and develop a deep sense of empathy, compassion, and responsibility, reinforcing our commitment to real-world learning.

Competitions, social contact initiatives, and practical engagement with community issues help integrate these values into the student's academic journey. The institution ensures that professional ethics and sustainability are addressed, making students aware of their roles in contributing to a just, ethical, and sustainable society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

54

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

54

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/1.4.2_Action-Taken_FEEDBACK_REPORT_2021-22.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/1.4.2_Action-Taken_FEEDBACK_REPORT_2021-22.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
<b>1840</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

745

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## **2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution systematically assesses students' learning levels to identify both advanced and slow learners. This assessment is carried out through regular evaluations, classroom observations, and feedback from faculty. Based on these evaluations, students are categorised into different groups to provide them with the appropriate support.

For advanced learners, the institution organises special programs such as seminars, workshops, paper presentations, and opportunities to participate in competitive academic events to further enhance their skills and knowledge. They are also encouraged to take on leadership roles in academic and co-curricular activities, which helps to refine their abilities.

Slow learners, on the other hand, are given personalised attention through remedial classes, extra tutorial sessions, and one-on-one mentoring to help them grasp the course material better. Teachers provide additional guidance, focusing on clarifying basic concepts and improving their academic performance. Special assignments and practice tests are arranged to boost their confidence and prepare them for regular and internal examinations.

These initiatives ensure that advanced and slow learners receive the necessary support to achieve their full potential, creating an inclusive learning environment.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1623	14

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution employs student-centric methods such as experiential learning, participative learning, and problem-solving techniques to enhance the learning experience across its diverse curriculum, which includes four language subjects and four social science subjects. To promote experiential learning, academic activities such as paper presentations and seminars based on the syllabus are regularly organised. These sessions allow students to actively engage with the subject matter and develop critical thinking skills. Quizzes, debates, and elocution competitions are conducted to foster analytical abilities and communication skills.

For students of Sociology, psychology, and Economics, field visits and project work are integral components of the learning process. These activities provide real-world exposure to social and psychological dynamics, giving them valuable insights outside the classroom. Similarly, language students participate in debates, seminars, and essay writing competitions to enhance their linguistic skills and better understand language use in practical contexts.

To further encourage participative learning, students are assigned topic-based problems and are guided to explore libraries, public places such as railway stations, hospitals, orphanages, and government offices. Through this, they

experience real-world challenges and develop problem-solving abilities. Our NSS and NCC activities, especially in urban areas, provide additional opportunities for students, particularly those from rural backgrounds, to experience and understand both rural and urban settings. Following these experiential activities, students are encouraged to document their experiences through project reports or group documentation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://cbpatelartscollege.edu.in/">http://cbpatelartscollege.edu.in/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at C. B. Patel Arts College utilise ICT-enabled tools to enhance teaching-learning. The college campus is equipped with Wi-Fi facilities, providing internet access to students, faculty, and administrative staff. This enables the smooth integration of online resources into daily academic activities. Seven classrooms are equipped with whiteboards, allowing for interactive and effective learning experiences. The college has plans to expand the development of e-materials, particularly in the humanities, to improve the academic environment further.

ICT resources are also employed in the college's Audio-Visual hall and through laptops provided to each department. These tools are especially beneficial for language and literature departments, where digital resources such as novels, dramas, and syllabus-related materials are screened for students. The availability of these materials in digital form allows for enhanced learning, as visual aids support traditional teaching methods. This systematic approach to integrating technology into the curriculum greatly enhances the teaching and learning experience at the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

**NILL**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

**14**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

395

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at our institution is designed to be transparent and robust, ensuring fairness and consistency when evaluating students' academic performance. Internal assessments are conducted regularly throughout the academic year, with frequent evaluations such as unit tests, class presentations, and viva voce examinations. The college follows the guidelines laid down by S. P. University for continuous internal evaluation (CIE).

Students are informed about the assessment criteria, schedule, and weightage of different evaluation modes at the beginning of each academic session. This ensures clarity and preparedness among students. Each department actively participates in designing and administering internal assessments, aligning them with the curriculum to measure students' understanding of key concepts.

The assessments include a mix of written tests, oral presentations, assignments, and project work, providing a comprehensive evaluation of students' skills and knowledge. Additionally, after each assessment, students receive feedback, helping them identify areas for improvement.

Results are shared with the students to maintain transparency, and any grievances related to assessments are addressed through a formal redressal mechanism. This systematic approach ensures that the internal assessment process is effective and transparent and contributes to the student's academic growth.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/2.5.1 Internal-Assessment-sample 2021-22.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/2.5.1 Internal-Assessment-sample 2021-22.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The mechanism to handle internal examination-related grievances at C.B. Patel Arts College is transparent, time-bound, and efficient, ensuring students' concerns are addressed fairly. The internal examination process is pre-planned and follows a continuous evaluation system based on three key parameters: classroom attendance, assignment submissions for each subject unit, and semester-end internal examinations.

If a student has irregular attendance, they are first notified by their teachers via phone, followed by written communication. In more serious cases, parents are called for a personal discussion to ensure corrective measures are taken. For assignment submissions, students who fail to submit are warned and provided support by teachers. The assignments are then evaluated and graded accordingly.

In case of grievances regarding semester-end internal examination results, students can formally request rechecking or reassessment by following a stipulated process. The exam section then provides the answer sheets to the concerned teacher, who reviews the student's performance. The grievance is resolved promptly, and the student is notified of the outcome.

The entire process is transparent, with dates and schedules for grievance redressal clearly outlined in advance. Students and parents are also shown the student's performance records, including attendance, assignment submissions, and internal examination marks, ensuring a comprehensive resolution.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At C.B. Patel Arts College, teachers and students are well-informed about the stated Programme Outcomes (PO) and Course Outcomes (CO) of the various programs the institution offers. The college runs seven undergraduate programs, all focusing on humanities subjects. The syllabus and curriculum are designed by S.P. University and assigned to the institution, aligning with the expected PO and CO.

The PO and CO documents are uploaded and shared with faculty and students at the start of each academic year. A staff meeting is held to review, plan, and analyse university results from previous semesters to inform the incoming cohort. This meeting also serves as a platform for revisiting and realigning the PO and CO and adjusting teaching and learning methodologies to achieve the desired outcomes for graduates.

At C.B. Patel Arts College, we value the active participation of our students in the feedback process. We regularly collect their feedback through structured forms to evaluate their attainment of PO and CO. This feedback is not just collected, but thoroughly analyzed, and the findings are shared with faculty members and the college authorities. Based on these findings, corrective measures are implemented to improve the curriculum delivery and ensure that both program and course outcomes are being effectively met. This continuous feedback loop ensures that the learning process remains dynamic and targeted.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the attainment of Programme Outcomes (PO) and Course Outcomes (CO) through a structured process at multiple levels. At the institutional level, during the orientation at the beginning of each academic year, both students and staff are made aware of the objectives of the various programmes. This ensures a clear understanding of the intended outcomes from the outset.

At the departmental level, teachers explain the course outcomes and programme objectives in detail when sharing the syllabus. Each student receives a hard copy of the syllabus, which outlines the specific learning objectives and expected outcomes for the course and the programme.

Throughout the academic year, the institution monitors progress through continuous internal assessments, feedback forms, and semester-end evaluations. The collected data is analysed, and the findings are shared with faculty and administration. Based on this analysis, corrective measures are implemented to ensure that learning objectives are met and the teaching methodologies are adjusted to optimise student success. This feedback loop helps maintain a consistent focus on effectively achieving the programme and course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination**

<b>during the year</b>	
<b>340</b>	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="http://cbpatelartscollege.edu.in/code-of-conduct-2">http://cbpatelartscollege.edu.in/code-of-conduct-2</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>NILL</b>	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

14

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

16

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities at the institution are vital in sensitising students to social issues while fostering holistic development. Throughout the academic year, various groups, including the National Cadet Corps (NCC) and the National Service Scheme (NSS), organise various activities to engage with the local community. These initiatives address specific community needs through blood donation drives, hospital visits, and outreach to orphanages and old age homes.

Such activities enhance students' social sensitivity and provide them with a deeper understanding of the realities surrounding their lives, bridging the gap between academic learning and practical experience. Expert lectures and exposure to local civic offices further develop their sense of civics and responsibility within society.

Awareness programs focusing on literacy, girls' education, and health issues like cancer awareness are integral components of the extension activities, ensuring ongoing community engagement. Each year, the NSS organizes village camps lasting 8 to 10 days, where students contribute to the development of the village while gaining invaluable lessons in social service and personal growth. Through these extension activities, students cultivate a holistic personality, preparing them to become responsible and informed citizens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

896

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution boasts a well-developed infrastructure and physical facilities that significantly enhance the teaching and learning experience. Twenty classrooms are available for lectures, seven of which are equipped with ICT tools, including projectors, whiteboards, and internet connectivity, allowing teachers to effectively engage students and enrich their learning. For larger academic events such as expert lectures and audiovisual presentations, an audiovisual hall with advanced ICT equipment, including a projector screen and internet access, is readily available.

In addition, the institution features a dedicated computer lab and a language lab housing 40 computers, facilitating the development of language skills among students. The central library is another highlight, offering an extensive collection of over 37,000 books and reference materials. It includes separate sections for reading, references, journals, and magazines, ensuring that students and faculty access essential resources and comfortable sitting areas.

Specialised facilities like a psychology laboratory equipped with modern technology further support practical learning. Additionally, the college premises include an administrative office, staff room, and a spacious garden with ample seating for students. There is also designated parking for students and staff, accommodating various vehicles daily. With 14 journals and seven newspapers available, the library promotes a culture of continuous learning and research. The institution provides a conducive environment for academic excellence and personal

growth.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is well-equipped with adequate facilities that promote cultural activities and sports, ensuring the holistic development of its students. For cultural events, there is a common audio-visual hall with a seating capacity of 250 students, complemented by an enormous hall on the library's first floor, which can accommodate up to 400 students. These venues provide ample space for various performances and cultural celebrations, fostering artistic expression and community engagement.

In terms of sports, the college features a dedicated playground that includes a BCCI-recognized full-fledged cricket stadium. The stadium hosts national-level tournaments for under-24, under-19, and under-14 categories, along with regular Ranji Trophy matches. Adjacent to the cricket stadium are facilities for basketball, tennis, and athletic events, with the overall area covering approximately five acres, excluding the stadium.

Additionally, a gymnasium is available specifically for trained and deserving athletes from the cricket stadium, ensuring they receive the necessary physical training and support. The college's cultural teams actively represent the institution at inter-college and university-level competitions, showcasing their talent and dedication. With comprehensive logistical and physical resources, the institution effectively supports a vibrant environment for sports and cultural activities, contributing to the overall growth of its students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/Culture-Facility_Sport-Facility_2021-22.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/Culture-Facility_Sport-Facility_2021-22.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3319838

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

NAME OF THE ILMS SOFTWARE: MY LIBRARY

NATURE OF AUTOMATION: PARTIAL

VERSION: FREE VERSION

YEAR OF AUTOMATION: 2012

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

21,430

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

50.19

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are sufficient computers for academic and administrative purposes. The IT facility and IT infrastructure are professionally sustained and maintained by a private firm as a part of m o v for the purposes of AMC training and academics. The campus is Wi-Fi enabled, and the library and computer centre are enabled. There are 7 ICT-enabled classrooms with projectors and white electronic boards. All these classes and their IT infrastructure, including the institutional IT infrastructure, are under AMC with the private professional firm. Student teachers and administrative staff use the campus Wi-Fi facilities for academic purposes. Regular software and hardware updates are carried out, and optimum IT facilities are provided on campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/4.3.1_Wifi-Document_2021-22-1.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/4.3.1_Wifi-Document_2021-22-1.pdf</a>

**4.3.2 - Number of Computers**

21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

397671

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the maintenance and utilisation of all the physical academic and support facilities, there is an established system which is centralised because The Nadiad Education Society, which manages our college and runs after 6 institutes on the same campus, all institutes share a common sports ground with separate equipment for each institute. Our psychology department has a laboratory with a separate student manual and a laboratory user guide that is properly displayed; there is a catalogue of all the equipment available in the laboratory. The Central Library has a user manual appropriately displayed for the convenience of the students and teachers. There are three sections: reading sections for the students, separate reading sections for the teachers, and a reference section. There is an individual journal, magazine and newspaper section. There are 20 classrooms; seven are ICT-enabled with a projector, whiteboard, and Wi-Fi facilities. There is a seminar hall and a computer laboratory. All these facilities are centrally maintained for repairs and maintenance. For computers and ICT infrastructure, which are annual maintenance contracts (AMCs), proper directives and guidance are issued separately by the college authorities as well as by the management of our college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
919	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
919	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and</b>	<b>A. All of the above</b>

hygiene) ICT/computing skills	
File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
357	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
2435	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

29

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

41

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year****NIL**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****55**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Through a structured Student Council, the institution encourages student representation and active engagement in various administrative, co-curricular, and extracurricular activities. The selection process for student representatives is merit-based, considering academic performance, achievements in sports, NCC, NSS, and cultural activities. This structured representation has two tiers: class representatives at the first level and members of the Student Union at the second.

Students actively participate in five permanent committees:

administrative, cultural, co-curricular, grievance, and sports. These committees facilitate student participation in managing the day-to-day functioning of the college. Additional committees are formed for special events such as youth festivals and seminars. To promote leadership and organisational skills, students are awarded certificates and appreciation for their contributions.

The student-led initiatives and their involvement in institutional governance create an enriching environment, ensuring that learning and personal growth go hand in hand. This engagement fosters leadership, teamwork, and the overall development of students, becoming a core aspect of the college's mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

32

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of this college was established in the year 2006. The process of registration was initiated in 2023. The aluminium members are spread all over, and regular annual meetings are organised. The alumni members visit colleges and provide their suggestions for developing the college. They conduct sessions with students for motivational and professional counselling. Many of them are in the academic and teaching sectors, so they conduct expert lectures and events at the department level. At every alumni association meeting, their feedback is taken and used to improve the college. After the registration of this association, a formal fundraising system will be established.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's governance aligns closely with its vision and mission, which focus on delivering quality education. The top management, principal, and faculty collaboratively design and implement quality policies and plans to fulfil these goals. The management of the Nadiad Education Society, in coordination with the government and the university, oversees the institution's annual and future planning.

The principal plays a pivotal role as the leader, coordinating the efforts of teachers, administrative staff, and students to implement these plans effectively. The institution is part of a more extensive network of six educational institutes under the

Nadiad Education Society. The management structure includes a president, a secretary, five main trustees, t, three vice presidents, two honorary , two assistant secretaries, a treasurer, an ex-officio secretary, and a designated auditor.

This governance model is hierarchical yet collaborative, ensuring that various sectors of the institution contribute to achieving educational goals. In close coordination with the principal and faculty, the management ensures that policies are designed with a focus on quality and effectively implemented to achieve the institution's mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership of C. B. Patel Arts College at present is in the dynamic and result-oriented experienced hands of the Principal and looking at his academic involvement and achievements, his versatility is more than enough to carry out the academic and administrative functions. He has at his credit: 1. The University Board of Study membership. 2. The universities Rural Area Principals Association, Member 3. Local investigation committee membership. The work culture in our college is goal-oriented, the academic as well as administrative planning is student-centred, all the decisions are taken democratically for every major decision the committees and recommendations are discussed and then decisions are taken. Not only the faculties but also even the students are consulted and taken into confidence to make certain decisions. On average, the student Union meeting takes place three or four times in a year. The organisation and structure and its functioning is decentralized and delegated. At the college level the leader is the principal, who is the link between the student-teachers and management on one hand and the other hand he is the collaborator between the management university and the state higher education department which works through the following committees: 1. Students Presentative committee 2. Exam committee 3. Sports Committee 4. Co-curricular Committee 5. Library Committee 6. Discipline committee 7. Time table

committee 8. Internal exams committee 9. UGC and NAAC committee  
10. Medical committee 11. Scholarship Free-Ship Committee 12.  
PG committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

(A) To improve quality of teaching and learning the college support for: 1. Regularly sending the Teachers for orientations and refreshers course. 2. Students regularity is maintained and periodical internal evaluation is done. 3. Departments take personal care of each student for academic and extra circular development of the student. (B) The strategy to improve our research and development, we have planned and implementing: 1. Regular hosting of two annual National seminars/conference. 2. Every department of the college is delegated turn-by-turn to be the coordinator of the seminar/ conference, so each department is benefited. 3. All staff members encouraged to present research papers. (details are included in the SSR) 4. For UGC minor and major project support is provided. (details are included in the SSR) 5. At every inauguration ceremony books of the previous years seminars/conference selected papers is published with ISBM. (C) For community engagement our college strategies are: 1. NSS is a major outlet of our college which goes regularly to the community especially to orphanage old homes, villages and every year adapt a village to help it on literacy rate and health and hygiene issues. 2. NSS units of our college regularly carry out: blood donation camps tree plantation cleanliness drives health awareness police awareness traffic awareness.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing body functions through the following communities:

1. The governing committee, 2. The finance and planning committee, 3. The extension and building committee, 4. The legal committee, 5. The primary and high school education committee, 6. Hostels committee, 7. The higher education committee, 8. The maintenance committee. The recruitment process is open, objective and transparent, it can be understood broadly: stage wise in the following order: 1. Vaccines against: the increased workload, retirement or death of a faculty. 2. Request for the post is made to the state higher education department. 3. State higher education after verification of the facts issues NOC and informs the university. 4. The advertisement is made in the national and local daily newspapers and applications are invited. 5. University campus is the venue for the interview and the interview committee consists of the following 9 members: one state government representative one vice chancellors representative two subject experts from universities subject experts panel list One Management representative the principal of the college the head of the concerned department two academic experts.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance**

**B. Any 3 of the above**

## and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

TO FOLLOWING WELFARE SCHEMES ARE AVAILABLE:

1. CONSUMER COOPERATIVE STORE

2. COLLEGE STAFF CREDIT SOCIETY DURING THE LAST FIVE YEAR 100% STAFF MEMBERS AVAILABLE THE BENEFITS.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NILL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NILL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Principal regularly updates the management through written communication. He sends periodic reports every three months to the management. At the College Annual Day, where the majority of the stakeholders are present, he presents the Annual College Report. The college magazine "Sankalp" is an authentic record book of our college, which is given and sent to the management and Major stakeholders including the students and teachers. Regular feedback is taken from the various stakeholders to motivate the staff members. To add to the motivation, 'Self Appraisal' is done every year, which gives the details of the faculty's performance in areas like classroom teaching, research and publications and other extension activities. The college, in media and newspapers, regularly appraises the outstanding achievers and on the college notice boards. Some special felicitation functions have been arranged. For example, this year, the Principal received the Vidya Sarswat Award. The college staff arranged a special felicitation function to appraise his achievement. Such felicitation functions are good encouragements for the concerned faculty and serve to motivate the other faculty members. Apart from this such appraisals are definitely done during the 'Annual Day Function', in which they are awarded Gold and Silver Medals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts regular internal and external Financial audits. The internal audit is a continuous and formalised system. At the beginning of every new month, the internal auditor from management carries out the monthly audit. After every quarter of the financial year, an internal quarterly audit is carried out. The external auditor carries out a bi-annual audit, which is Finalised at the end of the Financial year as an annual Financial audit by the charter accountant CA, who is the designated external auditor from the management office of our institute. After this audit, a regular audit is carried out by the State government's Office of Accountant General AG office. The audit objections raised by the AG office are settled with the help of the committee comprising the following members: The principal of the college, the internal auditor from the management office, the external auditor from the charter accountant, and the admin office head accountant of the college. The audit objections regarding the financial matter are generally human errors or discretionary types. So they are easily settled this generally from the UGC grant utilisation or state government grant in AIDS. Utilisation of such audit objections is settled amicably by the above-mentioned committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

NILL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**NILL**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has played a pivotal role in institutionalising the college's quality assurance strategies and processes. In July 2022, the IQAC convened a meeting to raise awareness about Program Outcomes (PO) and Course Outcomes (CO), facilitating all departments' submission of their reports on the attainment of these outcomes by the end of the semester. This structured approach has ensured that departments remain accountable for their educational objectives.

In September 2022, another IQAC meeting was held to prepare for the Annual Quality Assurance Report (AQAR) and the NAAC reaccreditation process. Departments were required to submit their progress reports and achievements from the last five years, demonstrating a commitment to continuous improvement and transparency.

The IQAC also provided a comprehensive academic plan for teaching, learning, and evaluation, ensuring that all departments adhered to this framework, thereby enhancing the

overall quality of education. Additionally, plans for repairing and maintaining college infrastructure were initiated, with the Nadiad Education Society management approving the necessary work.

The IQAC's efforts to foster ongoing engagement with former students have been significant. Completing the Alumni Association's registration with the Charity Commissioner of Gujarat is a testament to the cell's commitment to enhancing the institution's quality assurance mechanisms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning processes, operational structures, and learning outcomes at regular intervals, facilitated by the Internal Quality Assurance Cell (IQAC). Established in accordance with established norms, the IQAC plays a crucial role in collating and analysing data related to Program Outcomes (PO) and Course Outcomes (CO). This systematic compilation allows the college to understand its academic performance during each semester, providing insights into teachers' classroom effectiveness and students' learning achievements.

By assessing co-curricular and curricular activities, the IQAC ensures that all departments align with the university's objectives for program and course outcomes. This data-driven approach not only highlights the college's academic performance but also identifies areas for improvement. The insights gained enable the IQAC to recommend and implement strategies to enhance the quality of education and student engagement.

Moreover, the IQAC actively supports departments in planning and executing their academic strategies, ensuring that they remain focused on achieving desired outcomes. This ongoing assessment and iterative feedback mechanism fosters an environment of continuous improvement, ultimately leading to

incremental enhancements in various academic and operational activities across the institution. Through these efforts, the IQAC contributes significantly to the institution's overall commitment to quality education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution actively promotes gender equity as a core value, aligning with its mission statement that emphasises the overall development of individuals. With a balanced gender ratio of approximately 50% male and female students, the

college has implemented several measures and facilities to foster an inclusive environment.

To ensure the safety and well-being of female students, the college provides a dedicated ladies' room and designated sitting areas in the library and garden, promoting comfort and security. Surveillance through CCTV cameras installed in classrooms, libraries, and open spaces ensures a safe learning environment, with monitoring conducted from the principal's office.

The curriculum incorporates topics of gender equality and women's rights within subjects such as sociology, psychology, and political science, ensuring that students are educated about these critical issues. Co-curricular initiatives are spearheaded by the College Women's Development Cell (CWDC), which organises regular awareness lectures, programs, rallies, and group discussions to engage the student body in meaningful conversations about gender equity.

Additionally, the local police have established complaint boxes on campus for female students, which are evaluated monthly in collaboration with the CWDC coordinator. This proactive measure allows for timely actions to address any grievances. The institution collaborates with police authorities, legal entities, and NGOs to promote gender equity, ensuring a supportive and equitable campus environment for all students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/7.1.1.pdf">http://cbpatelartscollege.edu.in/wp-content/uploads/2024/10/7.1.1.pdf</a>
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has implemented systematic facilities for managing both degradable and non-degradable waste to promote environmental sustainability.

For solid waste management, separate bins are placed across the campus to segregate biodegradable and non-biodegradable waste. Biodegradable waste, such as food scraps and garden waste, is collected and processed in composting units on-site. The generated compost is used to maintain the campus garden. Non-biodegradable waste like plastic, paper, and metal is collected.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of Bicycles/ Battery powered vehicles</b> <b>3.Pedestrian Friendly pathways</b> <b>4.Ban on use of Plastic</b> <b>5.landscaping with trees and plants</b>	<b>A. Any 4 or All of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts</b>	<b>B. Any 3 of the above</b>

**Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is deeply committed to fostering an inclusive environment that embraces cultural, regional, linguistic, communal, and socioeconomic diversities. Situated in Nadiad, a historically multicultural town known as "Sakshar Bhoomi," the college embodies the spirit of inclusivity in its mission and vision, emphasising empowerment, accountability, and enlightenment through education. The college admits students without discrimination based on caste, class, or category, ensuring equal access to education for all.

The academic activities promote tolerance and respect for all students, regardless of their backgrounds. Government schemes supporting SC, ST, OBC, and EBC students are actively facilitated, ensuring every student receives the necessary resources and support. The institution maintains a fair and equitable approach in teaching, learning, and co-curricular activities, treating all students equally.

Additionally, the college provides shared infrastructure facilities and has established a Grievance Redressal Cell to address any issues related to discrimination or inequity. This proactive approach ensures that the college remains a

harmonious environment where diversity is celebrated, and every student feels valued and supported. The institution strives to create a healthy, wealthy, and culturally enriched society through these initiatives.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is dedicated to sensitising students and employees about their constitutional obligations, which include values, rights, duties, and responsibilities as citizens. To instil these principles, the college organises various initiatives promoting professional ethics and human values, beginning each day with a collective prayer fostering community.

Attendance is meticulously marked in classrooms to enhance awareness, promoting discipline and accountability. Expert lectures on legal rights, women's equality, social justice, and electoral responsibilities enrich students' understanding of their roles as informed citizens. Awareness programs focused on voter literacy and the electoral process empower students regarding their voting rights and responsibilities, including promoting voter ID registration.

Public awareness campaigns covering consumer rights, the Right to Information (RTI), and cooperative services are organised to provide essential knowledge. Health awareness is emphasised through Yoga Day, Thalassemia and Cancer awareness programs, and regular blood donation camps.

Additionally, patriotic values are nurtured through students' involvement in NCC, NSS, and celebrations of national days. Initiatives like "Swachata Abhiyan," green campus initiatives, and tree plantation drives instil social values and a sense of national duty. These collective efforts contribute to the holistic development of responsible citizens aware of their rights and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively celebrates and organises various national and international commemorative days, events, and festivals throughout the academic year, fostering a sense of community and awareness among students and staff. These celebrations often involve collaboration with local authorities and representatives from national or international organisations, enhancing their significance.

Notable events include International Yoga Day, celebrated on

June 26 as part of "Azadi Ka Amrut Mahotsav," which emphasises health and wellness. On Teachers' Day, September 5, students take on the roles of teachers and non-teaching staff, fostering appreciation for educators.

On September 16, Fag Day is commemorated by collecting funds from students for a local blind school, reinforcing the value of giving back to the community. Martyrs' Day on January 30 is observed in partnership with local NCC units, honouring those who sacrificed their lives for the nation.

World Cancer Day on February 4 features a cancer awareness rally organised by NSS unit. Both Independence Day and Republic Day are celebrated grandly, involving all ten constituent institutes of the sponsoring management society. Commemorative days like Gandhiji's Jayanti and Dr Ambedkar's Jayanti help instil the legacies of these national heroes in students' minds. These events collectively promote patriotism, awareness, and community service.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### (TWO) BEST PRACTICES

1) Title of the practice: Program Outcome and Course Outcome based on Teacher's academic plan (semester-wise)

2) Objectives of the practice: The underlying principles are to follow the program outcome expected by the affiliating University and make each teacher focused and accountable as a professional.

3) The context: The affiliating university provided the Program

Outcome of the BA programme as the following (life goals)

i) Realisation of human values

ii) Sense of social service

iii) Responsible and dutiful citizen

iv) Critical temper

v) Creative ability.

4) The practice: Every teacher prepares his academic plan for the forthcoming semester at the end of the semester, which is approved by the HOD, head of the department, and IQAC.

5) Evidence of success: Students classroom presence increased, the level of sincerity improved, number of failures in examination substantially reduced.

6) Problems encountered and resources required: As such, no extra resources or infrastructure are required for the practice.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being Humanites college, we strive to integrate human values in to our curriculum. Regarding the values inculcation in the students, for years, the day of the college begins with the prayer to the God. The secularity of our national culture is kept in mind and the college expects the students to respect all the faiths and religions. To add value to it the local 'Santram Mandir' which is sans any idol or God, but headed by 'Santram Maharaj' more as a social and cultural organization than any religious temple, our association with it helps all of us to develop the basic human values and cherish the cultural traditions. The Santram Temple is collaborating actively with our college, to encourage and motivate our Students and Teacher Achievers. Every year, whatever the number, the college

receives all the Gold Medals and Silver Medals from the Temple. So, thus the expenses are born by the temple and through it the value impartation is done by the exercise. Being Humanity branch, we offer courses in four major literatures like English, Hindi, Gujarati and Sanskrit. The Textbooks prescribed for these courses include value education in themselves. On the other hands, courses in Psychology and Sociology are showing the effect of value systems on the society. So it would be right to say that, the value education is integrated into the existing courses we offer in our college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- 1) COMPLETE AND SUBMIT TO NAAC, (3) AQAR'S OF THE PERIOUS YEARS.
- 2) TO REGISTER THE COLLEGE FOR NAAC RE ACCREDITATION CYCLE 3 AND SUBMIT IIQA.
- 3) TO PREPARE & BE RERADY FOR THE RE ACCREDITATION CYCLE 3 INFRASTRUCTURE WISE & IN DOCUMENT PREPARATION.
- 4) ENHANCE THE PO &CO STRATEGY OF UNIVERSITY AT THE COLLEGES LEVEL.
- 5) TO ADOPT & ADAPT NEP - 2020 AT THE INITIAL LEVEL OF THE PROGRAM AS DIRECTED BY THE AFFILIATHING UNIVERSITY.